

JAMESTOWN PUBLIC SCHOOLS  
Regular Meeting  
Official Minutes

School board meeting on Tuesday, September 5, 2023, at 5:15 pm in the Thompson Community room at the Middle School, 203 2<sup>nd</sup> Ave SE, Jamestown.

Present: Heidi Larson, President, Jamie Bear, Melissa Gleason, Diane Hanson, Gayle Nelson, Aaron Roberts, Jason Rohr, Steve Veldkamp, Superintendent, Robert Lech and Krisit Grounds, Business Manager. Dan Tweten was absent.

Guests: Julie Skunberg, Officer Geizler, Diana Geizler, Darby Heinert, and Adam Gehlhar.

Mrs. Larson declared a conflict of interest in opening certificates of deposit with Bank Forward due to a family member working there. Mr. Rohr declared a conflict of interest to open certificates of deposit with Bank Forward due to employed with Bank Forward.

Mr. Veldkamp moved, seconded by Mr. Roberts to approve the consent agenda which consisted of August 21, 2023, regular board meeting minutes, payment of bills, submission of required MIS01, 02 and 03, and PER02 reports, submit financial reports, and August 14, 2023, health insurance committee meeting minutes. Roll call with unanimous "yes" vote. Motion carried.

Mrs. Julie Skunberg, High School Counselor, reported on the annual plan requirements for students and how the counselors assist them. The middle school counselors begin with 8 graders with a 4-year rolling plan. High School counselors meet with all high school students to move forward with the plan and make changes to the 4-year plan as students advance through classes, job shadowing, inter classes, etc. Counselors assist students with college, university applicants, military, and work force plans for their individual futures.

Superintendent Lech reported ND School Board Association recently had an article on the conflict of interest for state government. The article provided guidance and a form that is recommended and created by the ND Ethics Commission. Dr. Lech asked if the board would like him to work on modifying the form to be individualized for the Jamestown School District.

Superintendent Lech reported on the ND School Board Association's annual convention. Please review the dates and contact Amy as soon as possible for her to register and get motels. There are no refunds once we register.

Superintendent Lech reported the Jamestown Chamber of Commerce reached out to see if Jamestown Public Schools would like to be featured on their Jamestown Jobs YouTube feed. Jamestown Jobs will shadow food service and interview Cindy Wall, Food Service Director.

Superintendent Lech reported Ms. Heidi Budeau, Special Education Director, has been looking at a service that would support special education duties due to the shortage of special education teachers. The Online service would provide assistance with the paperwork of Individual Education Plans (IEP).

Superintendent Lech reported there is a meeting with the communication committee to discuss the board resolution, Payment of bonuses regarding NDCC 15.1-09-33.1 law, and virtual days. Teacher Leadership Academy is also discussing the payment of bonuses.

Superintendent Lech reported on a formal vehicle request from the Jamestown Police Department for the school resource officer that is on the agenda.

Superintendent Lech reported the individual school compliance reports require approval by the board. The district will complete the report by October 1, 2023 once the individual schools have been approved.

Superintendent Lech reported that the finance committee recommended to have the district do certificates of deposit to increase the interim balance. The agenda has several certificates of deposit from a variety of banks with different rates and terms.

Superintendent Lech reported Jamestown Public Schools organized a regional school safety taskforce to bring regional schools, law enforcement and emergency personnel together. Thank you to all who participated in this dialogue.

Superintendent Lech reported a school closure protocol will be developed due to inclement weather and how virtual learning can be practiced in those cases. A survey will be sent to parents and staff to include data in the virtual learning guidelines.

Mrs. Gleason moved seconded by Mr. Nelson to approve directing Kristi Grounds, Business Manager and Superintendent, Robert Lech to open certificates of deposit with Bank Forward, Dacotah Bank, and Gate City Bank. Roll call vote: Gleason, yes; Hanson, yes; Bear, yes; Nelson, yes; Roberts, yes; Veldkamp, yes. Mrs. Larson and Mr. Rohr had declared conflicts of interest. Passed 6-0. Motion carried.

Mrs. Nelson moved, seconded by Mrs. Bear, to approve the funding of a vehicle for the School Resource Officer. Discussion brought forth questions that the board wanted answers to prior to making a final decision. Mr. Rohr moved, seconded by Mrs. Gleason, to table this vote until the finance committee has met and bring recommendations to September 18, 2023, school board meeting. Roll call vote: Bear, yes, Larson, yes; Rohr, yes; Nelson, no; Roberts, yes; Veldkamp, yes; Gleason, yes; Hanson, yes. Passed 7-1. Motion carried.

Mr. Veldkamp moved, seconded by Mr. Rohr to approve the first reading of GBAA Teaching about Religion and second reading of DKA Reduction-In-Force policies. Roll call with unanimous "yes" vote. Motion carried.

Mr. Roberts moved, seconded by Mrs. Gleason to approve the tuition agreements for 8<sup>th</sup>, 9<sup>th</sup> and 10<sup>th</sup> grade students to attend Medina Public School for the 2023-2024 school year. Roll call with unanimous "yes" vote. Motion carried.

Mr. Roberts moved, seconded by Mr. Veldkamp to approve the school compliance reports. Roll call with unanimous "yes" vote. Motion carried.

A November retreat to discuss facility and enrollment committee recommendations will be planned.

No further business, President Larson adjourned the meeting.