

JAMESTOWN PUBLIC SCHOOL
Regular Meeting
Unofficial Minutes

5:15 pm on Monday, April 15, 2024, in the Thompson Community room in the Middle School, 203 2nd Ave SE, Jamestown, ND.

Present: Heidi Larson, President, Dan Tweten, Vice President, Jamie Bear, Melissa Gleason, Diane Hanson, Gayle Nelson, Aaron Roberts, Jason, Rohr, Steve Veldkamp, Robert Lech, Superintendent and Kristi Grounds, Business Manager.

Mr. Tweten moved, seconded by Mrs. Gleason to approve the consent agenda which consisted of April 1, 2024 regular board meeting minutes, payment of bills, pledged securities, revised summer school staff, open enrollment for a 4th grade student to attend Pingree Buchanan Public School for the 2023-2024 school year, April 8, 2024 Health Insurance Committee meeting minutes, April 10, 2024 facility committee meeting minutes, and a foreign exchange student from France for the 2024-2025 school year. Roll call with unanimous "yes" vote. Motion carried.

The board recognized Jacob Janzen for being awarded the Academic All State Award. Congratulations on this achievement.

Dr. Lech reported on strategic Focus Area 2: Leadership for Learning. Dr. Lech reviewed the 4 goals and the progress for each goal.

Mrs. Stacy Jamtgaard, Human Resources Generalist and Community Relations Coordinator reported on Veteran's preference. Employers are required to offer veterans preference. Veterans are entitled to preference over all other applicants. There are requirements to meet for this preference to be applied to the veteran applicant. The school must post how to claim veteran's preference and also designate the number of eligible candidates for interviewing. There is an interview rubric to assist with the process for points with veteran preference. Notification from the interview process must be done by certified letters.

Dr. Lech reported he would like any insight to the progress monitoring reports.

Dr. Lech reported on the updated taxable credit and how it affected our budget. The District's certificate of levy is done in October for budget and the final taxable valuation for the district was certified in November. There was homestead and veteran's tax credits which decreased the valuation. This decrease affected our budget by approximately \$3,169.00 per mill.

Dr. Lech reported a survey was conducted among the support staff regarding our pay period structure. The business office has had discussions regarding the survey and new hires and will begin in the 2024-2025 school year to have bi-monthly pay structure with payments on 10th and 25th of the month for support staff. Contracted staff are under a negotiated agreement and will remain as the contract's states payment on the 20th of the month. This will be additional work for the business office but will meet the needs of our support staff.

Dr. Lech reported on the district having discussions with James Valley Career and Technical Center and meet with potential regional partners to determine any expansion opportunities. One area of consideration will be the governance structure. Jamestown Public Schools operates as the governing board of the James Valley Career

and Technical Center and may need to need to change with each district serving a proxy representation for the board.

Dr. Lech has added student spotlight to his superintendent's report to recognize the achievements of other areas in the school which are not in the guidelines of Board recognition. He included the achievement of the 7th and 8th grade bands which took honors at the Big Muddy Band Festival in March. The bands are directed by Jennifer Redfearn.

Mrs. Bear moved, seconded by Mrs. Hanson to approve the 2024 summer projects in the estimated amount of \$1,309,486.00. Roll call with unanimous "yes" vote. Motion carried.

Mrs. Nelson moved, seconded by Mr. Tweten to approve the 2024-2025 fee schedule. The fees for activity tickets, activity fees and transportation stayed the same. Roll call with unanimous "yes" vote. Motion carried.

Mrs. Grounds provided the general fund sheet and monthly financial reports for board members to review.

Mrs. Nelson moved, seconded by Mrs. Bear to approve to post English Learner/Specialist position. Roll call with unanimous "yes" vote. Motion carried.

Mr. Rohr moved, seconded by Mr. Roberts to approve the release of Elizabeth Lucy from her 2024-2025 school year contract. Roll call with unanimous "yes" vote. Motion carried.

Mr. Tweten moved, seconded by Mrs. Hanson to approve the hire of Angela Hansen and Faith Justesen for the 2024-2025 school year upon a successful background check and receipt of licensure. Roll call with unanimous "yes" vote. Motion carried.

Mr. Tweten moved, seconded by Mrs. Nelson to approve the amended DDBA vacation policy, DDBB holidays policy, GABAA services for English learners and the first reading of DDBA-BR Vacation accruals for ancillary employees. Roll call with unanimous "yes" vote. Motion carried.

No further business, President Larson adjourned the meeting.