

JAMESTOWN PUBLIC SCHOOLS
Regular Meeting
Official Minutes.

4:00 pm Teacher Leadership Academy presentation to school board members.

5:15 pm on Monday, November 20, 2023 in the Thompson Community room in the Middle school, 203 2 AVE SE, Jamestown.

Present, Heidi Larson, President, Dan Tweten, Vice President, Jamie, Bear, Melissa Gleason, Diane Hanson, Gayle Nelson, Aaron Roberts, Jason Rohr, Steve Veldkamp, Robert Lech, Superintendent and Business Manager, Kristi Grounds.

Guests: Pam Schmiedeberg, Tami Maus, Anita Frey, Joan Kramlich, Adam Gehlhar, Tricia Gaffaney, Deann Gergen, Beth Fritz, Sadie Lech, Sheena Neys, Jennifer Kross, Juanita Hertz, Larinda Hirschhorn, Sara Haufschild, Kara Paiement, Marlene Langbehn, Luke Anderson, Darby Heinert, and Gabby Tweten.

President Larson called the meeting to order.

Mrs. Bear moved, seconded by Mr. Tweten to approve the consent agenda which consisted of November 6, 2023 regular school board meeting minutes, November 13, 2023 school board retreat minutes, November 14, 2023 strategic plan committee meeting minutes, payment of bills, pledged securities and November 13, 2023 health insurance committee minutes. Roll call with unanimous "yes" vote. Motion carried.

The board recognized Gussner Elementary administrator and staff for being awarded a Blue Ribbon School. Mr. Anderson, Gussner Elementary Principal, reported on the process to be nominated for this award.

Gabby Tweten, Co-Chair President of Student Council, reported they did a hat day and raised \$400.00. The money raised went to a family who had a house fire. She reported the state convention is December 10-12. Heidi McDonald will be running for state board.

Mr. Darby Heinert, High School Principal, and Mr. Mike Armitage, Technology Director, reported on the security updates to the infer structure at the High School. They are currently doing security updates to Transition House and Career and Technology Center. Future plans are to update all buildings with the same program.

Superintendent Lech reported that every administrator is on a 3-year rotation to receive a 360 profile feedback. This is an opportunity for staff to share perspectives. The administrator will have the opportunity to reflect on improving building culture/climate and grow professionally.

Superintendent Lech reported on the inclement weather process. We have a process: event #1 – grade day, event #2 – make up day, event #3 – make up day and any event further the district would consider virtual. The District will do virtual learning sparingly because it is not a replacement for in-person instruction. He also discussed non-emergency support staff communicated concern over lost wages during virtual days. Superintendent Lech reviewed the district does receive state/local revenue those grace/virtual days. He believes the best practice moving forward would provide a day wage for those non-emergency support staff during grace or virtual days and will bring more information to share with the board in the near future.

Superintendent Lech reported on the pay schedule is the 20th of the month. New support staff may wait up to 6 weeks prior to receiving their first payment. A plan moving

forward is to change to twice a month similar to coaches' schedule of the 10th and 20th of the month. We hope this will help us more with recruiting and retaining our support staff.

The district is working with Vital Network to analyze our system to improve daily organizational practices and employee engagement in an effort to reduce educator burnout and increase retention. This partnership is through the Department of Public Instruction that is fully reimbursable.

Superintendent Lech has been appointed by the governor to the Teacher Recruitment and Retention Task Force.

Superintendent Lech reported the ND Study Council is engaging in a state-level salary study. Mrs. Grounds reported the data would be from several school districts across the state and also our own district comparison. The cost would depend on the number of districts that make a commitment to this study. Mrs. Grounds estimated cost at \$8,000 at this but changes with the number of participants. The board has had discussion on this pay schedule in the past and this would be a good way to answer those questions.

Superintendent Lech reported the Transportation Consortium bidding will meet on December 21st for bid opening. President Larson will appoint a board member to represent the board during the bid opening.

Superintendent Lech reported the High School received the Choice Ready grant. Unfortunately, James Valley Career and Technology Center and the James River Special Education Consortium grants were not funded. The district is requesting approval to submit a ND Regional Workforce Impact grant. This grant would fund the infrastructure to allow for a childcare center at the JV Career and Technology center. If the grant is awarded, the district would need to further study capacity, interest, costs, impact, etc. The board would ultimately determine whether the plan should be approved and accept or decline the grant.

Mrs. Nelson moved, seconded by Mrs. Gleason to approve the submission of the North Dakota Workforce Impact Grant. Roll call with unanimous "yes" vote. Motion carried.

Mrs. Hanson left at 5:55 pm.

Mr. Veldkamp moved, seconded by Mr. Roberts to approve the budget revisions.

Program	Current Budget	Budget Change	Revised Budget
<u>REVENUE</u>			
ARP HOMELESS GRANT	\$0.00	\$21,610.00	\$21,610.00
<u>EXPENSE</u>			
TRANSP-ARP HOMELESS	\$0.00	\$6,610.00	\$6,610.00
SUPPL-ARP HOMELESS	\$0.00	\$15,000.00	\$15,000.00
<u>EXPENSE</u>			
SUPPL-TITLE I-ROSE-FAMILY ENGAGEMENT	1,979.75	(1,979.75)	\$0.00
STUDNT TRANSP-HOMELESS-TRANSP SRV	2,000.00	(2,000.00)	\$0.00

Roll call with unanimous "yes" vote Motion carried.

Mrs. Grounds provided the general fund balance sheet and the monthly financial reports for the board to review.

Mrs. Gleason moved, seconded by Mrs. Bear to approve the release of contract for Mr. Frickle. The board discussion was concerned for the position to be filled and the use of benefits the employee can use. Roll call vote: Bear, yes; Larson, no; Rohr, yes; Nelson, no; Tweten, no; Roberts, no; Veldkamp, no; Gleason, no. Failed 3-5.

Mr. Tweten moved, seconded by Mr. Roberts to approve the release of contract for Mr. Frickle on the condition of finding a replacement. Roll call vote: Larson, yes; Rohr, yes; Nelson, yes; Tweten, yes; Roberts, yes; Veldkamp, yes; Gleason, no; Bear, no. Passed 6-2. Motion carried.

No further business, President Larson adjourned the meeting.

GENERAL FUND

# 1 TREE SERVICE	9,500.00	INFORMATION TECH DEPT	735.00
AFINA 3D	51.84	INNOVATIVE OFFICE SLTNS	3,348.34
AMAZON.COM	3,132.80	INTERSTATE ALL BATTERY	637.80
AMBASSADOR BRATTLE CAB	33.00	INTERSTATE ALL BATTERY	54.80
ANDERSON, JADA	212.55	JAMES RIVER SPECIAL ED	66,527.48
ANDERSON, LUKE	30.00	JAMES VALLEY MULTI DIST	210,359.08
ANDERSON, STACY	258.70	JMSTN PLUMBING	940.25
ANNE CARLSEN CENTER	172,671.74	JMSTN POST OFFICE	9.73
APPLE INC	323.04	JMSTN PUB SCH FOUNDATION	250.00
ARMITAGE, MICHAEL	221.04	JMSTN PUBLIC SCHOOL	1,510.05
ASCA	99.00	JMSTN PUBLIC SCHOOL	154.84
BACKGROUND INVSTGTN BUR	175.00	JMSTN SUN	2,228.92
BANK OF NEW YORK MELLON	825.00	JMSTN TRAVEL	25.00
BATA, BRANDON	30.00	JASPERTRONICS.COM	62.57
BLICK ART MATERIALS	1,742.80	JONNY B'S BRICKHOUSE	341.09
BROWN, LEANNA	58.00	KOTACO	8,823.81
BULBAMERICA	295.90	KRUEGER, LISA	44.54
CAROLINA BIOLOGICAL SUPPLY	72.56	LEAF	2,745.00
CENTRAL BUSINESS SYSTEMS	441.76	LEARNING SERVICES INTRNTNL	5,000.00
CENTRAL VALLEY HEALTH	4,470.00	LECH, ROBERT	882.00
CITY OF JAMESTOWN	8,958.17	LIFESTYLE APPLIANCE	100.00
CITY OF JAMESTOWN	10.50	MAHONEY, JILL	17.50
COGNIA INC	250.00	MARCO TECHNOLOGIES	864.71
COLE PAPERS	6,124.93	MARCO TECHNOLOGIES	1,937.97
COMFORT SUITES	264.60	MEISSNER, JEFF	30.00
CONNECT TELETHERAPY	79,384.05	MENARDS	128.50
CONNELL, JUSTIN	30.00	MICKELSON, CODY	84.50
DACOTAH BANK	(1,241.24)	MILLER, ADRIAN	47.00
DACOTAH PAPER CO	760.82	MONTANA DAKOTA UTLTS	4,927.22
DAKOTA BOYS&GIRLS RANCH	29,391.00	MYSTERY SCIENCE	13,425.00
DAKOTA CENTRAL	3,063.73	NAPA AUTO PARTS	32.95
DAKOTA DUST TEX	1,033.25	ND ATTORNEY GENERAL	131.25
DAKOTA RAIN LAWN IRRGTN	1,555.00	ND CENTER FOR DISTANCE ED	39,955.00
DAKOTA RENTAL	151.96	ND LIBRARY ASSOC	200.00
DELL MARKETING	368.18	NDATL	157.50
DELTA AIRLINES	696.41	NEUSTEL, AMY	45.50
DELZER, EDDY	30.00	NEWMAN SIGNS	132.50
DIAMOND VOGEL	257.00	NORTHWEST IRON FIREMAN	993.55
DIETRICH BUS	125,687.85	OSLUND, ANDREW	59.80
DOMINO'S PIZZA	78.94	OTTERTAIL POWER	21,042.34
DUNN, STEVE	33,000.00	PEARCE DURICK	5,763.75
EBSO SUBSCRIPTION	148.44	PETTYS, QUENTIN	183.79
ECKROTH MUSIC	2,306.36	PITNEY BOWES	1,000.00
EDPUZZLE INC	5,875.00	PLANBOOK INC	146.50
EDUTECH	60.00	RADISSON HOTEL	584.80
ENERGY TECH SYSTEMS	2,080.07	RAINBOW GAS	1,606.62
EPPEN, ELLEN	50.00	RAMKOTA HOTEL	436.00
EVENTBRITE	652.00	RECORD KEEPERS	137.88
FARMERS UNION COOP	1,255.69	RECYCLING CENTER	569.00
FINALSITE	3,000.00	RINGERUD PIANO SERVICE	213.00
FITNESS FINDERS	169.95	ROCHELEAU-ECKART, HEIDI	220.00

FIX, MARLYS	152.00	ROCHESTER 100 INC	377.00
FLINN SCIENTIFIC	183.98	SANFORD HEALTH EMS ED	104.00
GEHLHAR, ADAM	292.00	SCHERBENSKE INC	7,240.00
GENERATION GENIUS	3,356.00	SCHMIDT, SHERRY	30.00
GOPHER SPORT	979.88	SCHRADER, NATALIE	131.00
GRAFTON FLORAL	47.00	SLEEP INN	569.28
GRATEFUL PLATE	462.00	SOUTH EAST ED COOP	3,440.00
GRAYBAR ELECTRIC	748.54	STEINS INC	115.20
GROUNDS, KRISTI	332.00	STILWELL, MARK	161.00
HAWKINS INC	1,930.38	SUBSCRIPTION SERVICES OF AMERICA	182.79
HEINERT, DARBY	425.00	SUPERPUMPER	19,461.75
HEMMER, TANYA	1,347.99	TEACHERSPAYTEACHERS.COM	31.77
HIGH PLAINS WATER TREATMENT	70.00	TEAM LABORATORY CHEMICAL	5,306.50
HIGH POINT NETWORKS	56.25	TECNICA GROUP USA	5,043.73
HIRSCHKORN, LEVI	37.34	TWIN CITY HARDWARE	318.73
HOFFER, LISA	131.00	TWO RIVERS PRINTING	945.00
HOME OF ECONOMY	12.99	UNIVERSITY OF JAMESTOWN	52.83
HOUGHTON MIFFLIN HARCOURT	7,500.00	VILLAGE FAMILY SERVICE	5,417.00
HUGO'S #9	267.44	WALMART COMMUNITY	2,212.14
HW WILSON PRODUCT LINE	236.00	WARD, KASSANDRA	27.90
HYATT REGENCY	2,680.80	WEGNER, JEROME	30.00
IDK BAR & GRILL	291.79	WORKFORCE SAFETY & INS	250.00
ILLUMINATE ED.	11,150.00	Fund Total:	984,089.82
BUILDING FUND			
BORDER STATES PAVING	8,352.00	MIDWEST FIELDTURF	3,270.00
GOLDADE FLOORING	94.00	RHET ARCHITECTURE	5,051.87
HEYER ENGINEERING	2,702.30	SUMMIT COMPANIES	610.00
JAMESTOWN PLUMBING	4,811.26	TECTA AMERICA DAKOTAS	22,044.00
MENARDS	135.26	Fund Total:	47,070.69
STUDENT ACTIVITY			
ALLARD TROPHY	210.00	LICHTY, DYLAN	35.00
AMAZON.COM	636.87	MALIT, DYLAN	76.00
BOZE, JOSHUA	76.00	MANDAN PUBLIC SCHOOL	30.00
CASHWISE	370.00	MAUCORT, BERNARD	252.00
CONNELL, JUSTIN	53.91	MENARDS	862.35
COOK, PAMELA	240.20	MIMONG, ISAAC	194.00
COUNTRY GARDENS	224.00	ND ASSN OF DANCE & DRILL	600.00
COUNTRY INN/SUITES	830.40	ND COUNCIL EDUC LEADERS	110.00
DAKOTA CENTRAL	78.30	NDHSA	20.00
DAKOTA TROPHY	51.00	NEIS SERVICES	10,802.10
DAVIES HIGH SCHOOL	230.00	NESS, JOHN	86.00
DELTA HOTELS	2,149.08	NEWMAN SIGNS	81.00
DELZER, EDDY	148.50	NFHS NETWORK	11.99
DIETRICH BUS SERVICE	16,040.03	ORRIGINALS	2,996.00
DOLLAMUR SPORT SURFACES	9,925.00	PARADISO	396.75
DOMINO'S PIZZA	178.83	PAYPAL.COM	100.00
DONS HOUSE OF FLOWERS	85.00	PIZZA HUT	242.23
ECKROTH MUSIC	852.03	PIZZA PIE ON THE FLY	279.90
EVERSPRING INN & SUITES	2,878.25	POPPLERS MUSIC	670.73
FRESH ALTERNATIVE FUNDRAISING	9,090.00	ROALDSON, DEANN	15.00
GAME ONE	1,433.51	ROALDSON, JAMES	161.00
GERRELLS SPORTS CENTER	912.00	ROCHELEAU-ECKART, HEIDI	131.00
GOPHER SPORT	2,395.44	ROUGH RIDER SIGNS	82.00
GRAND FORKS PUBLIC SCHOOL	400.00	SAM'S CLUB	38.36
GUSSIAAS, ALICIA	182.00	SCHOLASTIC BOOK FAIRS	116.90
HAMPTON INN & SUITES	1,062.00	STENEHJEM, MAXWELL	35.00
HARTY, JAMES	59.00	SUTTLE, LINN	25.55
HOLIDAY INN EXPRESS	1,712.00	TRACTOR SUPPLY CO	199.98
HOTEL REVEL	569.59	TRAINING ROOM	785.84
HUGO'S #9	48.25	TYR SPORT	1,480.53
JAMES VALLEY MULTI DIST	241.53	UKESTAD, MARK	59.00
JAMESTOWN PUBLIC SCHOOL	5,000.00	WALKER, KEVIN	59.00
JUSTICE, STEVE	59.00	WALMART COMMUNITY	373.94
JW PEPPER & SON	221.49	WILLISTON SCHOOL	100.00
KESSLER, KELLEY	70.00	WRISTSTORY PRODUCTS	150.00
LEE, TRAY VAUGHN	70.00	Fund Total:	80,442.36

HEALTH INSURANCE

HAYS COMPANIES 2,868.00

JAMESTOWN DOLLARS FOR SCHOLARS

DACOTAH BANK 38,000.00

DOLLYWOOD FOUNDATION 671.78

JMSTN PUBLIC SCHOOL 31.63

SCHOOL LUNCH

ARAMARK 2,683.52

BACKGROUND INVSTGTN BUR 300.00

CENTRAL VALLEY HEALTH 1,120.00

CITY OF JAMESTOWN 2,140.60

COCA COLA 966.50

CULINEX 109.80

DACOTAH PAPER CO 3,704.65

DAKOTA CENTRAL 284.62

EARTHGRAINS BAKING 401.52

JAMES VALLEY CAREER AND TECHNICAL CENTER

AMAZON.COM 246.75

CENTRAL BUSINESS SYSTEMS 315.00

CITY OF JAMESTOWN 880.74

COLE PAPERS INC 51.98

CREATIVE MOBILE TECH 40.20

DACOTAH PAPER CO 42.30

DAKOTA CENTRAL 228.90

DAKOTA DUST TEX 54.00

DAKOTA RENTAL CENTER 15.99

DONS HOUSE OF FLOWERS 99.99

GRANDMA'S KUCHEN 3,410.50

HANDY HOME & HARDWARE 498.00

HYATT REGENCY 1,340.40

IRON MOUNTAIN 175.35

JMSTN CHAMBER OF COMM 10.00

JMSTN EMS EDUCATION 580.00

JMSTN PUBLIC SCHOOL 310.72

Fund Total:

JMSTN PUBLIC SCHOOL 10.00

SECRETARY OF STATE 25.00

TWO RIVERS PRINTING 59.88

Fund Total:

FRESHPOINT BIX PRODUCE 6,137.55

HUGO'S #9 37.72

JAMESTOWN PLUMBING 370.21

JAMESTOWN PUBLIC SCHOOL 789.87

ND ATTORNEY GENERAL 26.25

ND DEPT OF PUBLIC INSTRCTN 2,692.31

STEINS INC 4,703.48

SYSCO NORTH DAKOTA 68,730.90

WALL, CINDY 30.00

Fund Total:

LINDE GAS & EQUIP. 441.44

MAC'S INC 47.25

MARCO PRODUCTS 0.00

MCMASTER-CARR 379.46

MENARDS 2,815.83

MONTANA DAKOTA UTLTS 1,089.50

NAPA AUTO PARTS 77.00

ND COUNCIL EDUC LEADERS 550.00

OREILLY AUTO PARTS 142.66

OTTERTAIL POWER CO 1,914.36

RECYCLING CENTER 37.00

ROCHELEAU-ECKART, HEIDI 30.00

SAM'S CLUB 329.96

SOULIS, MICHAEL 709.37

STAMPS.COM 19.99

WALMART COMMUNITY 1,475.82

Fund Total:**18,360.46**