

JAMESTOWN PUBLIC SCHOOL BOARD  
Regular Meeting  
Unofficial Minutes

School Board meeting on Monday, July 19, 2021 at 5:15 pm in the Thompson Community room at the Middle School.

Present: Roger Haut, President, Heidi Larson, Vice President, Greg Allen, Melissa Gleason, Diane Hanson, Gayle Nelson, Aaron Roberts, Superintendent, Robert Lech and Business Manager, Sally Ost. Jason Rohr was absent.

Guests: Joan Morris

President Haut called the meeting to order and welcomed the audience, Jason Linz, Bluejay channel and Amy Neustel, Administrative Assistant.

Mrs. Nelson moved, seconded by Mr. Allen to approve the old business consent agenda which consisted of June 21, 2021 regular board meeting minutes, July 8, 2021 special board meeting minutes and payment of bills. Roll call with unanimous "yes" vote. Motion carried.

President Haut welcomed Mr. Dan Tweten to the Board.

President Haut asked for nominations for 2021-2022 school board president. Mr. Haut nominated Greg Allen. Mr. Allen accepted nomination. Mr. Haut moved, seconded by Mrs. Larson to cease nominations and cast a unanimous ballot for Mr. Allen. Roll call with unanimous "yes" vote. Motion carried.

Mr. Greg Allen moved to President's chair to precede with the meeting.

Mr. Haut nominated Heidi Larson for Vice President. Mr. Roberts moved, seconded by Mrs. Gleason to cease nomination and cast a unanimous ballot for Mrs. Larson. Roll call with unanimous "yes" vote. Motion carried.

Mrs. Larson moved, seconded by Mrs. Nelson to approve the dates, time and place for regular school board meetings. The Jamestown School Board shall meet on the first and third Monday of each month at 5:15 P.M unless otherwise noted and with meetings to be held in Thompson Community Room located in the Middle School at 203 2nd Avenue Southeast, Jamestown, North Dakota. Roll call with unanimous "yes" vote. Motion carried.

Mrs. Diane Hanson arrived at 5:20 pm.

Mr. Roberts moved seconded by Mrs. Gleason to approve no changes to School Board Compensation for 2021-2022 fiscal year. Roll call with unanimous "yes" vote. Motion carried. The Board asked Superintendent Lech to review board compensation.

Board Member Committee assignments were reviewed. Mrs. Gleason voiced concern on the committees for Mr. Tweten due to being a new board member. Mr. Roberts requested to be on the finance committee. Mr. Haut moved, seconded by Mr. Tweten to approve the committee assignments with the change of Mr. Roberts to the finance committee. Roll call with unanimous "yes" vote. Motion carried.

Mr. Roberts requested to pull review of Policy AAC – Non-Discrimination & Anti-Harassment Policy from the new business consent agenda. He would like the policy expanded. Superintendent Lech will get an ad hoc policy committee together to review and bring to the next board meeting.

Mr. Haut moved, seconded by Mrs. Hanson to approve the new business consent agenda which consisted of payment of bills, pledged securities, annual review of policies:

Parties Approved to Receive Student Data, FGA-E8, Suspension & Expulsion FFK and Carrying Weapons FFD, and other items including: approval of signature cards for bank deposits/withdrawals to be the following individuals: School Board President, Superintendent, Business Manager, and Food Service Director at Wells Fargo Bank, US Bank, and Unison Bank; Resolution to permit the Jamestown Public School District to obtain personal and real property owned by the United States and declared surplus property, and to empower the Superintendent and his designee as authorized representatives of the Jamestown Public School District, Designate Superintendent Lech as representative of Jamestown Public Schools to the advisory committees for the James Valley Career and Technology Center, designate "The Jamestown Sun" as the official newspaper of the Jamestown Public Schools, approval to submit Summer School Membership reports to the Department of Public Instruction, resolution to permit the School Board President, Superintendent and Business Manager to execute or cancel a lease or leases for rental of one or more safe deposit boxes, to have access, exchange or surrender and appoint deputies to act on behalf of the District; to submit the Annual Financial Report to the Department of Public Instruction, Membership in the North Dakota High School Activities Association and designation of the Superintendent, Activity Director, and Principals as the official representatives in administering interscholastic activities of the association, Board approval authorizing the individual school administrators to administer the School Immunization Law, Section 23-07-17.1 NDCC , to submit the IDEA-B, Preschool and consolidated application to the Department of Public Instruction for 2021-2022 school year, approval to designate Superintendent Lech as authorized representative for Title I, Title IIA, Title IVA, and other federal, state and local grants and in his absence grant authority to Sally Ost, Business Manager, to sign as authorized representative on his behalf, approval to designate Jennifer Jung as Homeless Coordinator and Foster Care Liaison, Eddy Delzer as Title I Coordinator and as EL Coordinator, approval to designate Sally Ost, Business Manager, as Title IX Coordinator, approval of Heidi Budeau, Director of James River Special Education Cooperative, as District 504 Coordinator, approval of Robert Lech, Superintendent as Nondiscrimination Coordinator, Approval of the Memorandum of Understanding with James River Education Cooperative in the amount of \$20,000.00, deletion of fixed assets, Approval of summation of E-rate Applications for Jamestown Public schools and James Valley Career and Technology Center and appoint the District Administrator or his designee as authorized representative. Roll call with unanimous "yes" vote. Motion carried.

Mrs. Larson moved, seconded by Mrs. Nelson to approve the Board Resolution in Honor of Staff. Roll call with unanimous "yes" vote. Motion carried.

Joan Morris requested financial support for new lights on the Trapper Softball Field. She asked for \$20,000 from Jamestown Public Schools contingent of the Jamestown Park and Recreation commitment to \$200,000 to the lights for the field. Mr. Haut moved, seconded by Mrs. Nelson to approve \$20,000 financial support for the light contingent to the Jamestown Park and Recreation committing \$200,000 for the lights. Roll call vote: Gleason, yes; Hanson, yes; Haut, yes; Larson, yes; Nelson, yes; Tweten, yes; Roberts, yes; Allen, yes. 8-0. Motion carried.

Superintendent Lech reported our English Learner student population has been growing. The case load for English Learners is 61 with anticipated numbers to continue to

increase. Mr. Delzer, EL coordinator, is asking for additional EL paraprofessional for the 2021-2022 school year. Dr. Lech will bring recommendation to the board at the next meeting.

Superintendent Lech reported there is a recommendation to approve an Advanced Ag Welding Fabrication course to the James Valley Career and Technology schedule. There has been more interest in the increasing this area of demand for welding and fabrication.

Superintendent Lech reported the UJ shared project is on track for completion to allow Jamestown High School to play their first game on the renovated stadium on September 3.

Superintendent Lech reported he is currently engaging with the executive team for the strategic plan update. Once the team has completed work sessions, the board's strategic plan review team will engage in the potential changes. This living document will be brought to the board for approval. The team will work with the same 6 strategic initiatives with updates within those. The objectives will be recategorized into on-going objectives and completed activities to show general progress on the plan.

Superintendent Lech reported he has begun elementary enrollment and district facility task force organizing representatives' stakeholder groups to meet in August. The committee will consider enrollment trends, facility needs, and their impact on the school district, make recommendations for further study and potential recommendations, and provide stakeholders perspective that supports the best possible decision making.

Superintendent Lech reported the most recent JEA negotiators agreed to an increase of \$175,000 for a total of 2.675 million annually and decreased the required ending fund balance of the Health Insurance to a 2-month reserve. Superintendent Lech reported the allowance for ESSER funding to be utilized for "budget shortfalls. This is an opportunity for the board to consider a one-time infusion of funds into the health insurance balance.

Superintendent Lech reported on training requirements and professional development for board members. The training he does with new members and their mentors at the school level and then the new members attending the NDSBA new member workshop. Superintendent Lech worked on an annual board education plan to address the different areas to cover throughout the year.

Mr. Haut moved,, seconded by Mr. Roberts to approve the annual board education plan Roll call with unanimous "yes" vote. Motion carried.

Mr. Haut moved, seconded by Mrs. Nelson to approve the advanced ag welding and fabrication course. Roll call with unanimous "yes" vote. Motion carried.

Mrs. Larson moved, seconded by Mr. Haut to approve the checking and savings accounts. Roll call with unanimous "yes" vote. Motion carried.

Mrs. Sally Ost, Business Manager presently the general fund balance and 2020-2021 summary of debt.

Mr. Haut moved, seconded by Mrs. Nelson to approve the monthly financials. Roll call vote: Nelson, yes; Tweten, yes; Roberts, yes; Allen, yes; Gleason, yes; Hanson, yes; Haut, yes; Larson, yes. 8-0. Motion carried.

Mr. Haut moved, seconded by Mrs. Nelson to approve the draft 2021-2022 budgets for all funds. Mr. Roberts expressed concerns about deficient spending.

General Fund	\$31,404,525.78
Special Reserve	\$ 199,532.51
Building Fund	\$ 899,097.50

Debt Service	\$ 296,902.50
Food Service	\$1,485,868.31
Activities/Athletics	\$1,087,745.00
Health Insurance	\$3,832,500.00
JVCareer and Tech Center	\$1,248,665.08

Roll call vote: Nelson, yes; Tweten, yes; Roberts, no; Allen, yes; Gleason, yes; Hanson, yes; Haut, yes; Larson, yes. 7-1. Motion carried.

Mr. Haut moved, seconded by Mrs. Gleason to approve the 2021-2022 draft certificate of levy.

General Levy	70 mills	\$5,478,340.00
Building Levy	10 mills	\$ 782,620.00
High School Tuition Levy	7 mills	\$ 547,834.00
Miscellaneous Milly Levy	12 mills	\$ 939,144.00
Special Assessments	3 mills	\$ 234,786.00

Roll call with unanimous "Yes" vote. Motion carried.

Mrs. Larson moved, seconded by Mr. Roberts to approve the hire of Jeana Mack as Title I teacher, salary of \$50,863.49 at Roosevelt Elementary and St. John's Academy for the 2021-2022 school year.

Superintendent Lech presented the Learning and Continuity of Services Plan revision for 2021-2022 school year. The revision is to be reviewed every 6 months for the ESSER III funding JPS receives. Mr. Haut moved, seconded by Mrs. Nelson approve the Learning and Continuity of Services Plan.

Mrs. Nelson moved, seconded by Mr. Haut to approve the amended Physical Activity and recess regulations ABCC-AR2. Roll call with unanimous "yes" vote. Motion carried.

Mr. Haut moved, seconded by Mrs. Gleason to approve the tuition agreement for 2 kindergarten students to attend Medina School for the 2021-2022 school year. Roll call with unanimous "yes" vote. Motion carried.

Mrs. Larson moved, seconded by Mr. Haut to approve the 2021-2022 Home education handbook. Roll call with unanimous "yes" vote. Motion carried.