JAMESTOWN PUBLIC SCHOOL BOARD
Regular Meeting

Minutes of the regular Jamestown School Board meeting held on Monday, March 16, 2020, 5:15 pm in the Thompson Community room in the Middle School.

Present: Jennifer Schmidt, President, Heidi Larson, Vice President, Roger Haut, Jason Rohr, Steve Veldkamp, Superintendent, Robert Lech and Sally Ost, Business Manager. Melissa Gleason and Robert Toso by phone. Absent was Greg Allen and Diane Hanson.

Guests: Tiffany Hillstrom, Cody Mickelson, Darby Heinert.

President Schmidt called the meeting to order and welcomed Keith Norman with Jamestown Sun, Jason Linz, and Amy Neustel, Administrative Assistant.

Mr. Haut moved, seconded by Mr. Veldkamp to approve the consent agenda which consisted of March 2, 2020 Regular Board meeting minutes, payment of bills, pledged securities, James Valley Multi-District Advisory Council February 26, 2020 meeting minutes, and an open enrollment waiver for a 11th grade Barnes County North student to attend Jamestown Public School for the 2019-2020 school year. Roll call with unanimous "yes" vote. Motion carried.

Superintendent Lech reported Mrs. Phyllis Clemens, Washington Elementary Principal, is resigning at the end of this school year. Dr. Lech reviewed Mrs. Clemens career with Jamestown Public Schools. Dr. Lech also explained the shared position over the years with Washington Elementary and to review for this position for the future.

Superintendent Lech shared the Governance Mindset with the board. Dr. Lech stated our board is striving forward.

Superintendent Lech reported Cody Mickelson and Tiffany Hillstrom from our task force to review Learning Management System will be reporting for the board the task force recommendation.

Superintendent Lech reported he didn't mention in last meeting that open enrollment waivers can be done for families who move into a new district instead of a tuition agreement and then an open enrollment.

Superintendent Lech reported he has been working on compiling school construction and referendum results for the board's information. Dr. Lech reported the legislature will have changes in this subject in the future.

Superintendent Lech reported the Governor made an executive order to close school March 16-20. It is a challenge to plan on such short notice. The school website has an update center for information for parents. Communicating is our big part of this challenge. Dr. Lech, with the administrative team worked on two components, how do we safely reopen and how do we plan for education after this week. Support staff job duties will be determined per building. Communications and cleaning are working well with staff. Secretaries are our lead of communication in all buildings. Administrators and directors were at the district office planning. Counselors will come in on Tuesday to help with planning. All staff report on Wednesday as of this plan, but changes will be flexible as we get information. Hourly staff will on job duties will be determined per school. get paid Monday and Tuesday. Days to hours helps fund us at this time. If the Governor does not waiver days we will run out of hours stock piled and will need to discuss as changes happen. Building administrators were asked to plan

guidelines consisting of level of risk, low, moderate or high. Staff who have done international travel will need to fill out the form from CDC, nothing for domestic locations at this time. In conjunction with travel, teachers who choose to stay home would use sick leave. Food service plan for each building is good. Food pantries in the middle school and high school are open this week for students. The plan is operating with the tools we have and will work on plans for education for a longer term closure.

Mr. Delzer, Louis L'Amour Principal, Mr. Harty, Middle School Principal and Mr. Gehlhar, High School Principal shared their perspective on the Professional Learning Communities(PLC). The administrators felt this process has been highly effective on students. The team teaching assessing cycle is in place and helps teachers to feel empowered to reach state standards. The late starts, the students do learning activities at elementary level, middle school and high school has para professionals assist with activities in classroom and UJ students are doing STEM activities. The high school has an overtime session which help students with subjects they need assistance in. The teachers work on team norms, seeing if student's meet the level for their grade and how to move to the next level. The future goal for the PLC is clarity for students and direction for the teachers to meet best practices.

Mr. Cody Mickelson and Mrs. Tiffany Hillstrom, teachers on the technology task force for all levels. The task force looked at software application for all grade levels and look at on line learning to extend in our district. Mr. Mickelson and Mrs. Hillstrom discussed the SAMR model which would change your instruction with technology and redefine assignments. The LMS to provide online portal for students learning and teacher professional development. Mr. Mickelson and Mrs. Hillstrom had site visits to Mandan and West Fargo schools to understand the technology and teacher's point of view. They also spoke to students to get their thoughts. The task force is recommending Schoology with the addition of Edu Puzzle (video features).

Mr. Rohr moved, seconded by Mr. Haut approved the 2020 Summer School Courses: elementary remedial reading and math, middle school remedial reading and the high school Algebra, Applied Communications, Band, Biology, Consumer Math, Creative Writing, Drivers Education, Economics, English, Essentials for Algebra, Geometry, Government, Governor's School, Health, Informal Geometry, Physical Education, Supervised Agricultural Experiences, Theatre, US History, Vocal Music, and World History. Roll call with unanimous "yes" vote. Motion carried.

Mr. Haut moved, seconded by Mr. Veldkamp to approve the 2020 summer school salary and fee schedule.

Summer School 2020 Salary Schedule *$31.93 per hour, first year teaching in summer school *$32.65 per hour, second or third year teaching in summer school *$33.64 per hour, fourth or fifth year teaching in summer school *$34.57 per hour, over five years teaching in summer school Preparation time shall be pro-rated on the basis of 1/5th of the pupil contact time.

Summer School 2020 Summer Fees High School: $175.00 Driver Education, Middle School: $35.00 Summer School Band and $60.00 Summer School Theatre Arts, Elementary: $60.00 Summer Music for Elementary Students. Roll call with unanimous "yes" vote. Motion carried.

Mr. Haut moved, seconded by Mr. Rohr to approve the Central Valley Health school nursing agreement in the amount of $42,400 for 2020-2021 school year. Roll call with unanimous "yes" vote. Motion carried.

Mrs. Ost shared the General Fund Balance Sheet with the Board.

Mr. Haut moved, seconded by Mr. Toso to approve ending fund balance target of 13% of expenditures to guide the district in long-term planning. Roll call with unanimous "yes" vote. Motion carried.

Mr. Haut moved, seconded by Mrs. Gleason to approve the monthly financials. Roll call with unanimous "yes" vote. Motion carried.

Mrs. Larson moved, seconded by Mr. Haut to approve the hire of Meghan Ramage, ELA teacher at the Middle School, salary $44,317.00 for the 2020-2021 school year. Roll call with unanimous "yes" vote. Motion carried.

Mr. Haut moved, seconded by Mrs. Larson to approve the resignation of Linda Kessler, Title I teacher at Washington Elementary at the conclusion of the 2019-2020 school year. Thank you for the years of service. Roll call with unanimous "yes" vote. Motion carried.

Mr. Haut moved, seconded by Mrs. Larson to approve the resignation of Phyllis Clemens, Principal at Washington Elementary, at the conclusion of the 2019-2020 school year. Thank you for the years of service. Roll call with unanimous "yes" vote. Motion carried.

Mrs. Ost reported the school board election application deadline shich April 6, 2020 at 4pm. Drawing of name placement on the ballot will be conducted on April 8, 2020 at 4:15pm in the District Office conference room.

No further business, President Schmidt adjourned the meeting.

GENERAL FUND

ACCESSIBYTE	75.00
ADVANCED	219.00
ALIBRIS INC	68.60
AMAZON.COM	3,104.20
AMERICAN AIRLINES	689.60
ANDERSON, LUKE	30.00
ANDERSON, NANCY	6.96
ANNE CARLSEN CNTR	149,866.48
APEX BATTERY	107.55
APPLEBEE'S	122.15
ARMITAGE, MICHAEL	61.97
ARNTSON STEWART WEGNER	1,164.40
BACKGROUND INVSTGTN BUR	17.50
BISMARCK SCHOOL	265.00
CABLE SERVICES	33.90
CAROLINA BIOLOGICAL	18.00
CENTRAL BUSINESS SYTMS	3,186.20
CENTRAL VALLEY HEALTH	8,210.12
CITY OF JAMESTOWN	3,914.42
CLEMENS, PHYLLIS	30.00
COLE PAPERS	834.89
CONWAY, JOHN	30.00
DACOTAH PAPER	2,486.57
DAKOTA BOYS&GIRLS RANCH	13,938.00
DAKOTA CENTRAL	5,223.31
DAKOTA DUST TEX	581.84
DELTA AIRLINES	1,014.60
DELZER, EDDY	30.00
DEMCO	853.21
DIDIER, DONALD	30.00
DIETRICH BUS SERVICE	69,832.43
DISCOVERY BENEFITS	166.95
ECKROTH MUSIC	41.00
EDUTECH	50.00
ENERGY TECH SYSTEMS	706.59
EVENTBRITE	730.00
JONNY B'S BRICKHOUSE	452.50
JW PEPPER & SON	70.00
KOEHN, STEVEN	11,000.00
LAKESHORE LRNNG MATERIALS	70.47
LECH, ROBERT	491.00
LINDBERG BROTHERS	235.00
MARCIA BRENNER ASSOC	4,090.00
MENARDS	114.38
MN VALLEY TESTING LABS	55.00
MONTANA DAKOTA UTLTS	8,629.82
MOORHEAD SCHOOLS	1,038.96
MSU	100.00
NAPA AUTO PARTS	14.17
NTNL CATHOLIC ED ASSN	900.00
ND ATTORNEY GENERAL	52.50
ND COUNCIL EDUC LEADERS	0.00
NDDTSEA	125.00
NEWMAN SIGNS	37.50
OFFICE SUPPLY.COM	412.15
ORIENTAL TRADING	317.88
OSLUND, ANDREW	50.59
OST, SALLY	30.00
PETERSON, PATRICIA	3.25
PETTYS, QUENTIN	70.25
PITNEY BOWES GLOBAL FNNCL	180.00
PITSCO EDUCATION	77.77
POPP BINDING	443.40
POPPLERS MUSIC	111.90
PRAIRIE LEARNING CNTR	1,602.63
PRASEK, MICHELLE	15.53
QUALITY INN	86.40
QUIZNOS SUB	130.28
RAINBOW GAS	4,428.91
REALLY GOOD STUFF	215.96
RECYCLING CENTER	484.00
RETROFIT COMPANIES	1,582.75

FAIRFIELD INN	253.80
FARGO PUBLIC SCHOOLS	1,202.11
FARMERS UNION COOP	66.24
FASTENAL	34.06
FLINN SCIENTIFIC	59.00
FOLLETT SCHOOL SLTNS	1,585.76
GALLUP ORGANIZATION	64.45
GEHLHAR, ADAM	30.00
GRAYBAR ELECTRIC	473.54
HARTY, RYAN	30.00
HEGLAND, JOSEPH	30.00
HEMMER, TANYA	265.65
HIGH PLAINS WATER	37.00
HUGO'S #9	1,250.71
INFORMATION TECH DEPT	735.00
INNOVATIVE OFFICE SLTNS	550.00
IRON MOUNTAIN	78.86
JAMES RIVER SENIOR CITIZENS	294.40
JAMES RIVER SPECIAL ED	1,738.17
JAMES VALLEY MULTI DIST	476.04
JMSTN BASKETBALL BOOSTERS	1,465.00
JMSTN PLUMBING	1,493.61
JAMESTOWN SUN	1,573.44
BUILDING FUND	
BURNN BOILER & MECHNCL	43,625.00
STUDENT ACTIVITY	
24 HOUR WRISTBANDS	307.54
AMAZON.COM	375.94
ANDYMARK	287.95
APPLE INC	14.99
APPLEBEE'S	359.26
AUGHINBAUGH, ALEX	272.25
AVIS RENT A CAR	86.25
BACKGROUND INVSTGTN BUR	35.00
BAYMONT INN	774.00
BISMARCK HIGH SCHOOL	304.00
BUFFALO WILD WINGS	103.62
CARIBOU COFFEE	140.00
CARRINGTON SCHOOL	719.00
CASHWISE	57.55
CHAMPIONSHIP PRDCTNS	120.00
COMFORT SUITES	3,267.00
CRITICAL RELOAD	623.76
DAIRY QUEEN	140.00
DAKOTA CENTRAL	59.95
DAKTRONICS	2,600.77
DAUERS TROPHIES	394.18
DELTA AIRLINES	471.40
DIETRICH BUS SERVICE	26,151.64
DOLLAR TREE	9.00
DOMINO'S PIZZA	254.21
DOMINOS PIZZA	109.90
DONS HOUSE OF FLOWERS	328.85
DRAMATIC PUBLISHING	201.73
ECKROTH MUSIC	253.42
ELEMENT FARGO	684.00
EVERSPRING INN	74.95
EXPRESSWAY SUITES	172.80
EXPRESSWAY SUITES	254.85
FISHER, LORA	70.00
GEE, CYNTHIA	70.00
GERRELLS SPORTS	1,798.00
GRB INVESTMENTS	81.16
HAWTHORN SUITES	2,112.00
HOFMANN, TARA	124.50
HUGO'S #9	80.54
SCHMIDT, SHERRY	30.00
SCHMITT MUSIC	182.00
SCHOLASTIC	824.96
SCHOOL SPECIALTY	124.45
SCOTTS ELECTRIC	1,375.42
SEEDS OF LEARNING	1,882.28
SMITH, PATRICIA	30.00
SOLUTION TREE	5,200.00
STATE AUDITOR'S OFFICE	860.00
STEINS	220.02
STILWELL, MARK	30.00
TDS METROCOM	208.24
TEACHERS DISCOVERY	281.37
TEAM LABRTRY CHEMICAL	3,683.00
ULLAND, BRANDIE	270.25
UND	9,500.00
VALLEY CITY STATE UNIV	816.27
VISTAPRINT	100.75
WALMART COMMUNITY	1,213.04
WEGNER, JEROME	30.00
WRIGHT EXPRESS FLEET	122.72
ZOOM.US	(11.25)
Fund Total:	**346,220.75**
OBERMILLER NELSON ENGRNG	1,847.40
Fund Total:	**45,472.40**
JMSWN PUBLIC SCHOOL	1,519.29
JETSTREAM CAR WASH INC	27.42
JIMMY JOHNS	275.50
JW PEPPER & SON INC	868.89
KC CREATIONS	150.50
KUDRNA, KEANA	190.75
MAC'S INC	97.19
MAINSTAY SUITES	1,199.00
MANDAN PUBLIC SCHOOL	150.00
MENARDS	39.89
MEYER, MARY	104.75
MOORHEAD PUBLIC SCHOOL	275.00
NDSAA	320.00
NEIS SERVICES	11,340.20
NFHS NETWORK	9.99
ORRIGINALS	2,084.60
PHOTOGRAPHIC ART	92.00
PIONEER DRAMA	284.75
POPPLERS MUSIC	74.11
RAMADA INN	1,806.00
RINGOEN, STACEY	271.25
ROALDSON, JAMES	30.00
SAM'S CLUB	377.33
SCHMITT MUSIC	92.25
SKATETIME SCHOOL PRGMS	1,422.00
SKUNBERG, ANDREW	143.00
STROMNEN, LAURIE	300.00
TDS METROCOM	4.02
TWO RIVERS PRINTING	127.00
UNITED STATES PLASTIC	82.07
UPS STORE 6212	1,260.50
VALLEY CITY PUBLIC SCHOOL	0.00
VELDKAMP, STEVE	824.66
VEX ROBOTICS	268.82
WALMART COMMUNITY	317.19
WELLS FARGO	10,600.00
WENINGER, SARAH	240.63
WOODLAND STEAKHOUSE	210.00
WRIGHT EXPRESS FLEET	261.65
WW GRAINGER INC	76.01
Fund Total:	**82,164.17**

HEALTH INSURANCE

HAYS COMPANIES	3,036.00
Fund Total:	**3,036.00**

JPS FOUNDATION

DOLLYWOOD FOUNDATION	1,088.52
Fund Total:	**1,088.52**

SCHOOL LUNCH

AMERIPRIDE LINEN	1,772.96
BERNATELLO'S FOODS	792.00
CASH-WA DSTRBTNG	41,430.23
CITY OF JAMESTOWN	1,576.40
COCA COLA BOTTLING	1,334.00
CULINEX	1,435.07
DACOTAH PAPER	1,551.47
DAKOTA CENTRAL	274.20
DEAN FOODS	8,459.07
EARTHGRAINS BAKING	1,073.85
HOBART SALES & SERVICE	187.48
HUGO'S #9	84.65

JAMES VALLEY CAREER AND TECHNICAL CENTER

A & B BUSINESS	71.78
ACME TOOLS	934.09
ACT INC	84.00
AMAZON.COM	30.81
CABLE SERVICES	90.00
CASEY'S GENERAL STORE	30.34
CDW GOVERNMENT	240.91
CENTRAL BUSINESS SYSTEMS	393.24
CENTRAL VALLEY HEALTH	5,002.64
CITY OF JAMESTOWN	506.29
COLE PAPERS	330.29
D & J EQUIP SALES	3,672.43
DACOTAH PAPER	190.67
DAKOTA CENTRAL	256.11
DAKOTA DUST TEX	45.50
DIETRICH BUS SERVICE	2,472.08
GOODHEART WILLCOX PUBLISHER	2,154.67
HALL, ROBERT	310.50
HEINERT, DARBY	167.50
INNOVATIVE OFFICE SLTNS	39.31
IRON MOUNTAIN	82.09
JAMES RIVER TRANSIT	170.00
LOVE, AMANDA	3.62
MACK, PATRICK	370.00
ND DEPT OF PUBLIC INSTRCTN	2,520.46
PAPA MURPHYS	1,873.50
PEPSI BEVERAGES	1,024.14
SCOTTS ELECTRIC	75.00
STEINS	1,574.00
SYSCO	200.00
TDS METROCOM	4.61
TSINNIJINNIE, MELISS	23.95
VISUALZ	34.85
WALMART COMMUNITY	58.43
Fund Total:	**67,733.94**
JMSTN PUBLIC SCHOOL	30,322.57
KUBAT, KEVIN	115.00
MAC'S	73.68
MANSAVAGE, SHELLEY	125.50
MENARDS	1,162.25
MONTANA DAKOTA UTLTS	1,613.69
NAPA AUTO PARTS	68.02
ND ATTORNEY GENERAL	26.25
ND DECA	315.00
OREILLY AUTO PARTS	249.92
ORIENTAL TRADING	45.57
ORRIGINALS	190.00
RECYCLING CENTER	32.00
SCHOOL SPECIALTY	54.97
SCOTTS ELECTRIC	900.75
SOULIS, MICHAEL	303.60
STAMPS.COM	17.99
STATE AUDITOR'S OFFICE	700.00
TDS METROCOM	13.63
UPS STORE 6212	67.13
WALMART COMMUNITY	112.06
WORKFORCE SAFETY & INS	75.40
Fund Total:	**53,860.23**