Descriptor Code: HCAE-AR

## **DISBURSEMENT OF MONIES REGULATIONS**

The district administrator may delegate limited authority in expenditure of funds to the directors of:

- \* James Valley Multi-District Career and Technology Center
- \* James River Special Education Unit
- \* Food Service
- \* Athletic/Activity, and
- \* Other building level administrators

All bills must be vouchered and approved by the director, and business manager before payment takes place. The district administrator may authorize pre-approved vouchers with an amount to be determined for each director.