Descriptor Code: FCBA

## EXCUSING STUDENTS FROM THE BUILDING (Revised 5-15-06)

The ability to set the procedures to excuse students from the building rests entirely with the principals/activity director, career and technology director and district administrator. The authority to excuse students from the building may be delegated to a building facilitator or designee. No teacher has the right to send students on errands off the premises or to excuse students from the building. (See Administrative Guidelines of Procedures used in Excusing Students from Schools K-12)