

**EMERGENCY MEDICATION CHECK-IN FORM**

*NOTE: To be completed by an eligible school medication provider prior to authorizing a student to self-administer emergency medication under NDCC 15.1-19-16. If all check-in requirements are satisfied, inform the building principal. If check-in requirements are not satisfied, also inform the building principal so alternate education can be provided until documentation is completed as needed.*

Student's name: \_\_\_\_\_  
Grade level: \_\_\_\_\_  
Today's date: \_\_\_\_\_

**Definition of Emergency Medication**

Emergency medication includes a prescription drug delivered by inhalation to alleviate asthmatic symptoms, insulin, and an epinephrine auto injectable pen.

**Authorization Requirements**

A student who has been diagnosed with asthma, diabetes, or anaphylaxis may possess and self-administer emergency medication for the treatment of such conditions provided the student's parent/guardian files with the school a document that meets all of the following requirements:

- Indicates that the student has been instructed in the self-administration of emergency medication.  
Documentation received by school:  Yes       No
  
- Lists the name, dosage, and frequency of all medication prescribed to the student for use in the treatment of these conditions.  
Documentation received by school:  Yes       No
  
- Includes guidelines for the treatment of the student in the case of a diabetic episode, asthmatic episode or anaphylaxis.  
Documentation received by school:  Yes       No
  
- Signed by the student's health care provider.  
Documentation received by school:  Yes       No

**To be completed by the student's parent/guardian:**

I understand the school, school district, and any employee or volunteer of the District is not liable for civil damages incurred by:

- a. A student who administers emergency medication to himself or herself.
- b. An individual because a student was permitted to possess emergency medication.

\_\_\_\_\_  
Parent/guardian's name (Printed)

\_\_\_\_\_  
Parent/guardian's signature

\_\_\_\_\_  
Date