

**REQUEST FOR WAIVER TO THE DISTRICT ATTENDANCE POLICY  
Jamestown Elementary Schools**

Date: \_\_\_\_\_

Name of Parent/Guardian: \_\_\_\_\_

Current Address: \_\_\_\_\_ Phone: \_\_\_\_\_

School currently attending: \_\_\_\_\_

New Address: \_\_\_\_\_

School in neighborhood of new address: \_\_\_\_\_

|                        |       |
|------------------------|-------|
| Name of child/children | Grade |
|------------------------|-------|

|       |
|-------|
| _____ |
| _____ |
| _____ |
| _____ |

Currently riding a school bus? Yes \_\_\_\_ No \_\_\_\_ If yes, Bus # \_\_\_\_\_

Requesting to attend \_\_\_\_\_ School

Reason for making the request (see policy on reverse side)

|       |
|-------|
| _____ |
| _____ |
| _____ |
| _____ |

Signature: \_\_\_\_\_

Do not write below this space

Past attendance area: \_\_\_\_\_ New attendance area: \_\_\_\_\_

Approved/Disapproved

Comment: \_\_\_\_\_

|       |
|-------|
| _____ |
| _____ |

Signature of Elementary Director: \_\_\_\_\_ Date: \_\_\_\_\_

JAMESTOWN PUBLIC SCHOOL DISTRICT'S  
ELEMENTARY ATTENDANCE POLICY

Jamestown Public School System does not permit district wide open enrollment for its elementary program grades one through six. Elementary students are assigned to attendance areas. Students must have written approval from the District Administrator to attend an elementary school outside of their assigned attendance area.

Request for a waiver to the attendance policy will be considered on a case by case basis. A significant need must be proven in order to receive a waiver to the attendance policy.

The District Administrator may approve requests that prove to be beneficial to the district as a whole. For example, requests that balance the enrollment may be approved. However, requests may not be approved if they have a negative impact on the district as a whole. Requests shall not be approved if they increase class size above the accreditation standards.

If students receive a waiver to the attendance policy, they shall only be eligible for transportation if they meet the established transportation requirements.

If a family moves during the school year, the students may continue to attend the school for the remainder of the school year unless class size is adversely affected. The students shall transfer to the new attendance area the next school year.