

JAMESTOWN PUBLIC SCHOOL DISTRICT 1  
Regular Meeting  
Official Minutes

School board meeting on Monday, July 17, 2023 at 5:15 pm in the Thompson Community room at the Middle School, 203 2<sup>nd</sup> Ave SE, Jamestown.

Present: Dan Tweten, Vice President, Jamie, Bear, Diane Hanson, Melissa Gleason, Gayle Nelson, Jason Rohr, , Superintendent Robert Lech and Kristi Grounds, Business Manager. Heidi Larson and Aaron Roberts were by phone. Steve Veldkamp was absent.

Guests: Susanna Walker, Kristi Lloyd, Shelly Moltzen, Mark Walker, Jolynn Schumaker, Mckenzie Striefel, Kacey Schlafman, Cody Mickelson, Jenny Korynta, and Dodie Fuos

Vice President Tweten called the meeting to order and welcomed the audience, Jason Linz, Jamestown Video and Amy Neustel, Administrative Assistant.

There were two requests for public communication:

Susanna Walker, Jamestown, stated her concerns regarding the alternative education program and alternatives for youth at risk.

Cody Mickelson, Jamestown, JEA President, thanked everyone who worked on negotiations. He would like the board to take time and begin working on the 3 items on the board resolution that was developed during negotiations.

Mrs. Nelson moved, seconded by Mrs. Bear to approve the old business consent agenda which consisted of June 19, 2023 regular board meeting minutes, July 10, 2023 special board meeting minutes, July 10, 2023 strategic planning committee minutes, paid bills, and June 26, 2023 teacher's negotiation meeting minutes. Roll call with unanimous "yes" vote. Motion carried.

Mr. Tweten asked for nominations for President for the 2023-2024 year. Mr. Rohr nominated Dan Tweten. Mrs. Hanson nominated Heidi Larson. A written ballot vote. Mr. Tweten withdrew his nomination. Mr. Rohr moved, seconded by Mrs. Bear to approve Mrs. Heidi Larson as President. Roll call with unanimous "yes" vote. Motion carried.

Mr. Tweten asked for nominations for Vice President for the 2023-2024 year. Mr. Rohr nominated Dan Tweten. Mrs. Nelson moved, seconded by Mr. Rohr to approve Mr. Dan Tweten as Vice President. Roll call with unanimous "yes" vote. Motion carried.

Mrs. Bear moved, seconded by Mrs. Nelson to approve the schedule for set date, time and place of regular meeting. Roll call with unanimous "yes" vote. Motion carried.

Mr. Rohr moved, seconded by Mrs. Bear to approve the same compensation for the board of a flat \$4,000 per year for members and board president compensation at a flat \$4,600. Discussion was negotiation team should receive more compensation for the time and prep for negotiation meetings. There will be more discussion on compensation for negotiation in a future board meeting. Roll call with unanimous "yes" vote. Motion carried.

Mrs. Gleason moved, seconded by Mrs. Bear to approve the board member committee assignments. Roll call with unanimous "yes" vote. Motion carried.

Mrs. Gleason moved, seconded by Mr. Rohr the board education annual plan. Roll call with unanimous "yes" vote. Motion carried.

Mrs. Nelson moved, seconded by Mrs. Hanson to approve the new business consent agenda which consisted of payment of bills, pledged securities, review of FGA-E8 Parties approve to

received student data, review of policy AAC Nondiscrimination & Anti-harassment, Policy FFK Suspension & Expulsion, Policy ABBA – ND Tobacco Use, and other items including: approval of signature cards for bank deposits/withdrawals to be the following individuals: School Board President, Superintendent, Business Manager, Food Service Director and Transition House Instructor at Wells Fargo Bank and Unison Bank; Resolution to permit the Jamestown Public School District to obtain personal and real property owned by the United States and declared surplus property, and to empower the Superintendent and his designee as authorized representatives of the Jamestown Public School District, Designate Superintendent Lech as representative of Jamestown Public Schools to the advisory committees for the James Valley Career and Technology Center and James River Special Education Cooperative Board, designate "The Jamestown Sun" as the official newspaper of the Jamestown Public Schools, approval to submit Summer School Membership reports to the Department of Public Instruction, resolution to permit the School Board President, Superintendent and Business Manager to execute or cancel a lease or leases for rental of one or more safe deposit boxes, to have access, exchange or surrender and appoint deputies to act on behalf of the District; to submit the Annual Financial Report to the Department of Public Instruction, Membership in the North Dakota High School Activities Association and designation of the Superintendent, Activity Director, and Principals as the official representatives in administering interscholastic activities of the association, Board approval authorizing the individual school administrators to administer the School Immunization Law, Section 23-07-17.1 NDCC , to submit the IDEA-B, Preschool Grant to the Department of Public Instruction for 2023-2024 school year, approval to designate Superintendent Lech as authorized representative for Title I, Title IIA, Title IVA, and other federal, state and local grants and in his absence grant authority to Kristi Grounds, Business Manager, to sign as authorized representative on his behalf, approval to designate Eddy Delzer as EL Coordinator and Jada Anderson as Title I Coordinator and Homeless Coordinator and Foster Care Liaison, , approval to designate Kristi Grounds, Business Manager, as Title IX Coordinator, approval of Heidi Budeau, Director of James River Special Education Cooperative, as District 504 Coordinator, approval of Robert Lech, Superintendent as Nondiscrimination Coordinator, Approval of the Memorandum of Understanding with James River Education Cooperative in the amount of \$20,000.00, deletion of fixed assets, Approval of foreign exchange student, Approval of summation of E-rate Applications for Jamestown Public schools and James Valley Career and Technology Center and appoint the District Administrator or his designee as authorized representative and review of school resource office agreement. Mr. Roberts stated he thought the board should see the requirements for the state and federal funding. Roll call with unanimous "yes" vote. Motion carried.

Superintendent Lech reported on the Strategic Plan. The committee presented options for the board to consider. Superintendent Lech stated reviewing the options and with the district Cognia review this fall, believes it would be wiser to move forward with the hybrid option. An executive team of administrators, teachers and instructional coaches will review the hybrid option and present it to the board for discussion at the August 7<sup>th</sup> retreat.

Superintendent Lech reported on the personnel changes happening to address the shortage of teachers.

Superintendent Lech reported the policies on the agenda are part of the required annual review.

Superintendent Lech reported we received a cost-share agreement for a public virtual academy. House Bill 1376 does not allow us to deny an agreement with a public virtual school.

Superintendent Lech reported the return to learning plan is required by ESSER to be updated every 6 months.

Superintendent Lech reported we were awarded the comprehensive literacy state development grant in the amount of \$92,550.00.

Superintendent Lech reported we partnership with the Village to provide mental health services for students this last year. The Village report showed 67 students received services from June 2022 through May 2023. Services are provided over the summer for the students.

Superintendent Lech reported the roof bids need to be rejected and will rebid in the fall for completion for the summer of 2024.

Superintendent Lech reported the 2023-2024 preliminary budget will be ready at the August 7<sup>th</sup> special meeting.

Mrs. Nelson concerned about the load on teacher and the openings in English.

Mrs. Hanson thanked the teachers and administrators for stepping up to help fill in the gaps of the teacher shortage.

Mrs. Bear concerned about present teachers overwhelmed and possible burn out.

Mrs. Bear moved, seconded by Mrs. Nelson to approve rejection of all roof bids and re-bid. Roll call with unanimous “yes” vote. Motion carried.

Mrs. Bear moved, seconded by Mrs. Hanson to approve the new courses at the high school for the 2023-2024 school year. Roll call with unanimous “yes” vote. Motion carried.

Mrs. Bear moved, seconded by Mrs. Nelson to approve the checking and savings accounts. Roll call with unanimous “yes” vote. Motion carried.

Mrs. Grounds provided a 2022-2023 general fund balance sheet and summary of debt for board members to review.

Mrs. Gleason moved, seconded by Mrs. Nelson to approve the 2022-2023 budget revisions:

**Budget Revisions - June  
2023**

Program	Current Budget	Budget Change	Revised Budget
Title I carryover from 2021	\$0.00	\$0.00	<u>\$0.00</u>
Total			\$0.00
Current General Fund Budget			\$37,642,990.96
General Fund Budget Revision			<u>\$0.00</u>
Revised General Fund Fund Budget			\$37,642,990.96

Roll call with unanimous “yes” vote. Motion carried.

Mrs. Grounds provided the monthly financials for board members to review.

Mrs. Bear moved, seconded by Mrs. Nelson to approve the 2023-2024 Certificate of Levy

General Levy	70 mills	\$6,500,000.00
Building Levy	10 mills	\$ 925,000.00
High School Tuition Levy	7 mills	\$ 650,000.00
Miscellaneous Milly Levy	12 mills	\$1,200,000.00
Special Assessments	3 mills	\$ 280,000.00

Roll call with unanimous “yes” vote. Motion carried.

Mrs. Gleason moved, seconded by Mr. Rohr to approve the 2023-2024 school lunch prices. Breakfast: elementary \$2.50, and middle and high school \$2.60 and Lunch: elementary \$3.50, middle and high school \$3.70. Roll call with unanimous “yes” vote. Motion carried.

Mrs. Nelson moved, seconded by Mrs. Gleason to approve the Village Family Service Center agreement for mental health counseling in the amount of \$65,000. Roll call with unanimous “yes” vote. Motion carried.

Mrs. Bear moved, seconded by Mrs. Hanson to approve the hire of Cassandra Eli-Reiburn, social students teacher at the high school, salary \$54,500, Brandt Munsen, informational technology teacher, James Valley Career and Technology Center, Salary \$70,300, Nicolas Stoterau, social studies teacher and online support, Blue Jay Academy, Salary \$63,000, Jordan Montgomery, online learning technician, high school, salary \$35,000, Chad Smith, Special Education technician, high school, salary \$35,000, David Frickel, English language learner teacher, middle and high school, salary \$46,000 and Walter Marinkovitz, precision machining, welding and automotive tech instructor, James Valley Career and Technology Center, salary \$55,400 for 2023-2024 school year upon successful background check, appropriate licensure. Roll call with unanimous “yes” vote. Motion carried.

Mr. Rohr moved, seconded by Mrs. Nelson to approve the memorandum of understanding with Jason Waliser, Special Education Technician, for the 2023-2024 school year. Roll call with unanimous “yes” vote. Motion carried.

Mrs. Gleason moved, seconded by Mrs. Hanson to approve to open the position special education technician. Roll call with unanimous “yes” vote. Motion carried.

Mr. Rohr moved, seconded by Mrs. Hanson to approve the 2023-2024 extended school year contracts for Rachel Rackov for an Additional Section in Semester 1 at a Salary of \$3,833.33, Kimberly Carpenter for an Additional Section in Semester 1 at a Salary of \$7,070.33, Shane Ede for an Additional Section in Semester 1 at a Salary of \$4,858.33, Cody Mickelson for an Additional Section in Semester 1 at a Salary of \$5,491.67, Andrew Fitzgerald for an Additional Section in Semester 1 at a Salary of \$5,951.00, Thomas Maus for an Additional Section in Semester 1 at a Salary of \$5,850.00, Bill Nelson for an Additional Section in Semester 1 at a Salary of \$5,500.00, Denise Wood for an Additional Section in Semester 1 at a Salary of \$6,033.33, Eric Skunberg for Additional Section in Semester 1 at a Salary of \$6,718.67, 15 Additional Counseling Days for Mindy Skunberg at the High School, Salary \$6,445.65 for the 2023-2024 school year. Roll call with unanimous “yes” vote. Motion carried.

Mrs. Bear moved, seconded by Mrs. Hanson to approve the 6-month review of Return to Learning and Continuity of Services Plan. Roll call with unanimous “yes” vote. Motion carried.

Mrs. Gleason moved, seconded by Mrs. Nelson to approve to rescind DEAA Drug and Alcohol Free Workplace, DEAA-AR Record of Observable Behavior, and approved amended DEAA Drug and Alcohol Free Workplace, DEAA-AR Procedure if Drug and/or Alcohol Use is Reasonably Suspected, review of amended DEAA-E1 Record of Observable Behavior, DEAA-E2 Steps to Performing a Reasonable Suspicion Test, DEAA-E3 Drug and/or Alcohol Testing Consent Form, amended FFD Possessing Weapons, amended FAAA Open Enrollment, FAAA-E Open Enrollment and Tuition Agreement Comparison Guide. Roll call with unanimous “yes” vote. Motion carried.

Mrs. Hanson moved, seconded by Mr. Rohr to approve tuition agreements: 4<sup>th</sup> grader to attend Yellowstone School District #14, 10<sup>th</sup> grader, Pre-k and 1<sup>st</sup> grader to Barnes County North Public School for the 2023-2024 school year. Roll call with unanimous "yes" vote. Motion carried.

Mrs. Nelson moved, seconded by Mrs. Bear to approve the 2023-2024 transportation and the Non-Teaching Professional handbooks. Roll call with unanimous "yes" vote. Motion carried.

Mrs. Gleason moved, seconded by Mrs. Nelson to approve an open enrollment application for a 3<sup>rd</sup> grade Montpelier student to attend Jamestown Public School for the 2023-2024 school year.

No further business, Vice President Tweten adjourned the meeting

GENERAL FUND: 4 SEASONS FLORAL35; AMAZON.COM4008.33; ANDERSON, JADA 30;ANDERSON, LUKE 30;ARMITAGE, MICHAEL 30;AT & T MOBILITY389.07;BABB'S COFFEE HOUSE82.96;BACKGROUND INVESTIGATION BUREAU204.46;BAKKEGARD CONSULTING LLC700;BOEHM, SHASTITY 2.93;CARRINGTON SCHOOL DISTRICT #493923.84;CITY OF JAMESTOWN5190.47;CITY OF JAMESTOWN37277.04;COLE PAPERS INC5363.17;CONNECTING POINT316.2;CONNELL, JUSTIN 30;COURTYARD BY MARRIOTT841.85;DACOTAH PAPER CO598.58;DAKOTA CENTRAL2738.4;DAKOTA DUST TEX INC168.75;DELL MARKETING LP883.62;DELZER, EDDY 30;DIAMOND VOGEL530.1;DIETRICH BUS SERVICE4837.25;DISCOUNT TIRE221.9;EAI EDUCATION8.95;EQUITABLE FINANCIAL LIFE236.08;ESGI LLC1998;FARMERS UNION COOP OIL CO608.1;FRONTLINE EDUCATION19571.8;FRONTLINE TECHNOLOGIES GROUP LLC7800;GANDER PUBLISHING2694.73;GELHAR, ADAM 30;GOOGLE12;GROUNDS, KRISTI 30;HIGH POINT NETWORKS LLC30719.75;HUGO'S #927.18;IDK BAR & GRILL128.9;IMAGINE LEARNING LLC15930;INFORMATION TECHNOLOGY DEPT1470;JAMES RIVER SENIOR CITIZENS INC159.3;JAMES RIVER SPECIAL EDUCATION264.88;JAMESTOWN FINE ARTS ASSOCIATION28000;JAMESTOWN SUN17.01;JASPER HOTEL197.8;JONNY B'S BRICKHOUSE82.5;JOSTENS INC2217.55;KENSAL PUBLIC SCHOOL20358.69;LECH, ROBERT 30;MARCO TECHNOLOGIES LLC2433.86;MEDALLUS JAMESTOWN URGENT CARE1900;MENARDS OF JAMESTOWN981.94;MICHAELSON, NATHAN 30;MONTANA DAKOTA UTILITIES1890.98;NAPA AUTO PARTS OF JAMESTOWN INC70.44;ND ATTORNEY GENERAL52.5;ND SCHOOL BOARDS ASSOCIATION8788;NDASBM50;ORRIGINALS750;OSLUND, ANDREW 87.77;OTTERTAIL POWER CO28019.48;PEARCE DURICK PLLC1391.25;PETTYS, QUENTIN 64.45;PINGREE BUCHANAN SCHOOL15588.12;POWERSCHOOL GROUP LLC32366.46;RECORD KEEPERS LLC105.76;RECYCLING CENTER OF ND LLC569;SCHMIDT, SHERRY 30;SECURLY INC23942;SERVICEMASTER OF JAMESTOWN642.88;SOFTWARE UNLIMITED INC6000;STILWELL, MARK 30;TDS METROCOM144.38;TEACHERSPAYTEACHERS.COM52.5;TOWER TRAVEL CENTER53.08;VALLEY PLAINS EQUIPMENT14.81;VECTOR SOLUTIONS2764.8;WALMART COMMUNITY468.99;WEGNER, JEROME 30;WORKFORCE SAFETY & INS250;XPERITAS794;ZIMMERMAN, JEROME 463;Fund Total:331877.59;BUILDING FUND;NOVA FIRE PROTECTION LLC4130;OTIS ELEVATOR COMPANY3977.16;RAY HAMMER FLOORING8118;SUMMIT COMPANIES2148;Fund Total:18373.16;DEBT SERVICE FUND;BANK OF NEW YORK MELLON260132.5;Fund Total:260132.5;STUDENT ACTIVITY ;AIRBNB INC51.3;AMERICINN BY WYNDHAM SIOUX CITY231.96;BISMARCK PUBLIC SCHOOL DIST 1250;CHANHASSEN DINNER THEATRES991.08;DAKOTA CENTRAL59.95;DAYS INN-FARGO3080;DIETRICH BUS SERVICE7337.3;DRAGON BASKETBALL CAMP275;EVERSPRING INN & SUITES BSMK5754.51;EXPEDIA753.48;GILMAN GEAR4329;HISTORIC PRODUCTIONS7000;IDK BAR & GRILL92.91;JW PEPPER & SON INC1782.54;LARSON, JONATHAN 200;MICROTEL INN & SUITES BY WYNDHAM761.09;ND HIGH SCHOOL COACH ASSN370;NEWMAN SIGNS INC275;RAMBOW

INC2813.58;ROALDSON, JAMES 185.93;RSCHOOL TODAY670;SCHEELS - FARGO500;TDS METROCOM5.67;UNIVERSITY OF JAMESTOWN -356;WESTERN DAKOTA ASSOCIATION500;Fund Total:38626.3;HEALTH INSURANCE;HAYS COMPANIES5892;MEDALLUS JAMESTOWN URGENT CARE10450.22;UNITED STATES TREASURY1228.79;Fund Total:17571.01;JAMESTOWN DOLLARS FOR SCHOLARS;DOLLYWOOD FOUNDATION, THE 1378.27;JAMESTOWN PUBLIC SCHOOL181;Fund Total:1559.27;SCHOOL LUNCH;701 APPAREL LLC50;AMAZON.COM358.78;CITY OF JAMESTOWN2140.6;DAKOTA CENTRAL274.2;HAMPTON INN SUITES793.8;TDS METROCOM5.91;WORKPLACEPRO.COM297.55;Fund Total:3920.84;JAMES VALLEY CAREER AND TECHNICAL CENTER;AMAZON.COM1039.09;CABLE SERVICES INC108.74;CAREER & TECHNICAL EDUCATION1200;CENTRAL BUSINESS SYSTEMS INC315;CITY OF JAMESTOWN627.74;COMFORT SUITES BISMARCK264.6;DAKOTA CENTRAL217.63;DAYS INN-FARGO323.4;DELTA AIRLINES,INC60;DOMINO'S PIZZA80.65;FLITE TEST LLC490.23;FORUM169;GRB INVESTMENTS LLC106.78;HECTOR INTERNATIONAL AIRPORT66;HEINERT, DARBY 30;LINDE GAS & EQUIPMENT INC37.85;MONTANA DAKOTA UTILITIES551;ORRIGINALS42;OTTERTAIL POWER CO3118.51;RECYCLING CENTER OF ND LLC37;SAFTEY KLEEN SYSTEMS INC382.18;STAMPS.COM19.99;TDS METROCOM2.08;Fund Total:9289.47;