

JAMESTOWN PUBLIC SCHOOL
Regular Meeting
Official Minutes

5:15 pm on Monday, March 18, 2024, in the Thompson Community room in the Middle School, 203 2nd Ave SE, Jamestown, ND.

Present: Heidi Larson, President, Dan Tweten, Vice President, Aaron Roberts, Steve Veldkamp, Robert Lech, Superintendent and Business Manager, Kristi Grounds. Melissa Gleason, Gayle Nelson and Jason Rohr were by phone. Jamie Bear and Diane Hanson were absent.

Guests: Caroline Thompson, Mark Anderson, Melanie Anderson, Marielle Anderson, Jennifer Kross, Mindy Skunberg, Darby Heinert, Isaac Hasbargen, Katie Ryan, Sophie Hasbargen, Shawn Hasbargen, Betsy Broderson, Mea Ulland, Greg Ulland, Brandie Ulland, Eddy Delzer, Siri Tweten, Avery Mee, Ryan Larson, Keane Roorda, and Kimber Hasbargen.

President Larson called the meeting to order and welcomed the audience, Jason Linz, Bluejay Channel and Amy Neustel, Administrative Assistant.

Mr. Roberts moved, seconded by Mr. Veldkamp to approve the consent agenda which consisted of March 4, 2024 regular school board meeting minutes, payment of bills, pledged securities, March 11, 2024 health insurance committee meeting minutes, March 14, 2024 finance committee meeting minutes and deletion of assets. Roll call with unanimous "yes" vote. Motion carried.

The board recognized Mea Ulland, Mari Anderson and Ryan Larson for their initiative of doing a mental health awareness night at the High School. Mr. Roaldson and Mrs. Mindy Skunberg state this event was all student driven and they did all the work for the event.

The board recognized music achievements: WDA Festival Star Honors: Siri Tweten, Ty Ballesteros, Madalynn Grim, Miah Tyson, Jayla Hoffer, Sophie Hasbargen, Katie Ryan, Kaylynn Ajayi, Olivia Korynta, Haylee Spurgeon, Isaac Hasbargen, and Kaia Hieb; ND All State Choir, Orchestra and Band: Colin Conway, Samule Perleberg, Haley Mathias, Avery Mee, Maddy Tyson, Miah Tyson, Keane Roorda, and Olivia Korynta.

Ms. Cindy Wall, Food Service Director, reported on the Administrative Review from the Department of Instruction which is done every 5 years. The review is done in 4 areas: Meal Access and Reimbursement, Meal Pattern & Nutritional Quality, Financial Management and General Program Compliance. The review includes a sight visit in which they observed at Louis L'Amour and the High School. The review was very positive with a correction for the High School on the vending machines. She will correct this and send pictures to the review members to see the correction was completed. Ms. Wall got suggestions on how to work on the negative balances. Ms. Wall is proud of her staff and the work they have done for this review. Dr. Lech recognized Ms. Wall and the food service staff for all their work to prepare for the audit and site visit. Great job to all in the food service team.

Mr. Darby Heinert, High School Principal and Mrs. Caroline Thompson, Instructional Coach at the High School reported on the High School assessment data.

Mr. Heinert recognized the detail of the work Mrs. Thompson does to assist each student at the high school with the data received from testing. Mrs. Thompson reviewed the different tests done for high school students. The reporting is able to be broken down to individual students or class groups to assist the teachers on what they can do to reach the students better in that category. The high school is seeing growth in math and English which are above the typical growth of 50%. Dr. Lech thanked all the groups who help work on the three different grade levels assessment reports.

Dr. Lech reported that teachers' contracts went out on March 1 and the deadline for contracts has come. Administrative and Non-Teaching Professional contracts have been issued. The finance committee is working on the support staff salary schedule changes from the information they received from the support staff wage study.

Dr. Lech reported on the hiring procedure and trusting the process. The board can't be involved in all hires, but hiring is the most important decision made in the district. The anchor policies for this procedure are DBAA and DBAC policies which are two different paths. The difference is DBAA is for hiring teachers and the board has final decision and DBAC is for ancillary staff hiring which is done by the superintendent. There are 6 different steps for the hiring process: 1-selection of candidates by the committee, 2-interview by committee, 3-recommendations by the building principal based on the feed back from the committee, 4-personnel hire form sent to the district office to be review for reference, salary and background checks, 5-review by the superintendent for formal action, and 6-Board action to hire. Dr. Lech includes transfers and support staff hires in his superintendent's report. Transfers have continuing contract rights just in a different area of teaching. Support staff hiring is through the superintendent. Hiring is an important process and overall is similar in process.

Dr. Lech visited with Rebecca Lloyd, Eagle Scout, regarding her request to plan for sharing libraries at the 5 elementary buildings for her Eagle Scout project.

Dr. Lech reported that Vital Network, who helped assess the culture, is providing resources for each building to move the bar of improving the culture.

Dr. Lech reported the deletion of fixed assets are desks and chairs that will be donated to the Orphan Grain Train. They will send these items to partner schools in Africa.

Mr. Tweten moved, seconded by Mr. Veldkamp to approve the 2024 summer school course offerings. Roll call with unanimous "yes" vote. Motion carried.

Mr. Veldkamp moved, seconded by Mr. Tweten to approve the 2024 summer school fee and salary schedule. Roll call with unanimous "yes" vote. Motion carried.

The board received a general fund balance sheet and monthly financial reports to review.

Mr. Roberts moved, seconded by Mr. Tweten to approve the 2024 summer school staff contracts. Roll call with unanimous "yes" vote. Motion carried.

Mr. Tweten moved, seconded by Mr. Roberts to approve the letters of resignation for the 2023-2024 extended contracts for Bill Nelson, Shelly Moltzen, Kimberly Carpenter, Andrew Fitzgerald, Ken Gardner, Thomas Maus, Denise Woods, Benjamin Smith, Debbie Krebs, Marchel Krieger, Larry Eslick, Cody Mickelson, Shane Ede, Nate Purcell, Mike Dietz, Jerry Waagen and Eric Skunberg. Roll call with unanimous "yes" vote. Motion carried.

Mr. Veldkamp moved, seconded by Mr. Roberts to approve the hire of Rene Reed with continuing contract for the 2024-2025 school year. Roll call with unanimous "yes" vote. Motion carried.

Mr. Veldkamp moved, seconded by Mr. Tweten to approve the resignations of Julianna Wolff, Bridget Helmick, Evelyn Rios, Rachel Rackov, and Kadyn Mehring at the conclusion of the 2023-2024 school year. Roll call with unanimous "yes" vote. Motion carried.

Mr. Roberts moved, seconded by Mr. Veldkamp to approve: the amended ACBB Significant Contagious Diseases policy, ACBB-AR1 Responding to Potential Health Threats, ACBB-AR2 Universal Precautions and Sanitary Cleanup and review ACBB-E Laws on Immunizations, Communicable Disease, Reportable Disease and Significant Contagious Disease; amended FFD Possessing Weapons policy and amended FFK Suspension and Expulsion Policy and FFK-AR2 Suspension and Expulsion of Special Education Students. Roll call vote with unanimous "yes" vote. Motion carried.

The Board was given the election information to review.

No further business, President Larson adjourned the meeting.

GENERAL FUND		JMSTN PUBLIC SCHOOL	
AMAZON.COM	4,410.32	JONNY B'S BRICKHOUSE	271.44
ANDERSON, JADA	30.00	KQDJ RADIO	495.00
ANDERSON, LISA	206.00	KRUEGER, LISA	31.49
ANDERSON, LUKE	30.00	LAB-AIDS	111.89
ANNE CARLSEN CENTER	165,975.32	LAQUNTA INN	192.60
ARMITAGE, MICHAEL	52.58	LEAF	2,745.00
BACKGROUND INVSTGTN BUR	94.00	LECH, ROBERT	30.00
BANK OF NEW YORK	850.00	LORIG, JANE	47.58
BATA, BRANDON	30.00	MEISSNER, JEFF	30.00
BLOSSOM FLOWER	75.71	MENARDS	584.65
BLUFROG REALTY	700.00	MONTANA DAKOTA UTLTS	11,112.42
CENTRAL VALLEY HEALTH	4,300.00	MOORHEAD PUBLIC SCHOOLS	4,794.00
CERTIFICATION CENTRAL	1,380.87	MORPHEME MAGIC	96.50
CHAT GPT	20.00	NATIONAL ARCHERY SCHOOLS	177.00
CITY OF JAMESTOWN	6,317.69	ND ATTORNEY GENERAL	78.75
COGNIA INC	650.00	ND CENTER FOR DISTANCE ED	16,786.00
COLE PAPERS INC	5,156.03	NDCEC CONFERENCE	640.00
COLUMN SOFTWARE	765.87	NDDTSEA	150.00
CONNECT TELETHERAPY	35,664.30	NEYS, HOLLY	112.37
CONNELL, JUSTIN	30.00	ORCHARD HOTEL	742.20
COUNTRY GARDENS	57.00	OSLUND, ANDREW	70.60
DACOTAH PAPER CO	259.58	OTIS ELEVATOR	875.00
DAKOTA ASSEMBLIES	350.00	OTTERTAIL POWER CO	30,293.24
DAKOTA BOYS&GIRLS RANCH	5,757.00	PERLEBERG, COURTNEY	134.00
DAKOTA CENTRAL	2,957.23	PETTYS, QUENTIN	63.97
DAKOTA DUST TEX	802.25	PITNEY BOWES	1,000.00
DELZER, EDDY	30.00	POPPLERS MUSIC	83.90
DIETRICH BUS	100,920.58	QUICHOCHO, LINDSEY	121.00
EAI EDUCATION	58.90	QUILL CORPORATION	21.05
ECKROTH MUSIC	374.15	RADISSON HOTEL	199.60
ENERGY TECH SYSTEMS	816.32	RAINBOW GAS	5,591.39
EQUITABLE FINANCIAL LIFE	654.85	RECORD KEEPERS	52.88
FARMERS UNION COOP	81.56	RECYCLING CENTER	624.00
FLINN SCIENTIFIC	99.90	RHI SUPPLY	1,765.21
FRITZ, BETH	45.00	SALISBURY, KAIDEN	65.63
FRITZ, SCOTT	45.00	SCHAFFER, AMANDA	134.00
GEHLHAR, ADAM	298.00	SCHERBENSKE	7,240.00
GIESLER, DANIELLE	255.00	SCHMIDT, SHERRY	123.80
GROUNDS, KRISTI	30.00	SCHOOL SAVERS CORP	983.59
GRUVY EDUCATION	1,750.00	SOUTH EAST ED COOP	150.00
HAND2MIND INC	195.95	SPARKFUN ELECTRONICS	700.00
HAWKINS INC	1,740.04	STEINS INC	467.72

HEINERT, DARBY	30.00	STILWELL, MARK	30.00
HEMMER, TANYA	450.24	SUPERPUMPER	8,867.75
HIGH PLAINS WATER TRTMNT	34.00	T-MOBILE USA	156.82
HIGH POINT NETWORKS	608.00	TEACHERSPAYTEACHERS.COM	45.90
HIRSCHKORN, LEVI	38.19	TJ MAXX	9.99
HUGO'S #9	962.16	TOWNSLEY CONSULTING	5,365.00
IDK BAR & GRILL	219.84	TWO RIVERS PRINTING	498.00
IMAGINE LEARNING	4,600.00	ULINE INC	243.72
INFORMATION TECH DEPT	735.00	UNIVERSITY OF JMSTN	250.00
INNOVATIVE OFFICE SLTNS	881.57	VILLAGE FAMILY SERVICE	5,417.00
INTERSTATE	46.70	WALMART COMMUNITY	1,471.09
JAMES RIVER SENIOR CITIZENS	720.39	WARD, KASSANDRA	28.54
JAMES RIVER SPECIAL ED	64,737.19	WEGNER, JEROME	30.00
JAMES RIVER TRANSIT	21.00	WEX HEALTH INC	166.95
JAMES VALLEY MULTI DIST	502,317.78	WHITEBOARD WARM-UPS FAN	90.00
JMSTN COMMUNICATIONS	895.50	WW GRAINGER	2,044.45
JMSTN PLUMBING	1,717.10	Fund Total:	1,039,581.50
BUILDING FUND		HILLERUD CONSTRUCTION	21,611.00
BURNN BOILER & MECHANICAL	66,278.74	Fund Total:	87,889.74
STUDENT ACTIVITY		JMSTN CIVIC CENTER	1,243.00
A & B PIZZA	475.00	JMSTN PUB SCH FOUNDATION	500.00
ALLARD TROPHY	110.00	JONES SCHOOL SUPPLY	319.20
ANDERSONS	1,120.87	JW PEPPER	16.00
ASTORIA HOTEL	891.00	KC CREATIONS	252.00
BENNIGANS	429.52	LISBON PUBLIC SCHOOLS	100.00
BISMARCK HIGH SCHOOL	144.00	LLOYDS MOTORS	101.20
BSN SPORTS LLC	3,665.78	M-F ATHLETIC	190.70
CARRINGTON SCHOOL	330.00	MICKELSON, CODY	650.00
CENTURY HIGH SCHOOL	100.00	MY PLACE HOTEL	208.98
CHICK-FIL-A	409.30	ND ALL STATE	293.72
CRITICAL RELOAD	1,295.64	ND COUNCIL EDUC LEADERS	200.00
DAKOTA CENTRAL	18.66	NDHSAA	60.00
DAKOTA TROPHY	111.00	NEIS SERVICES	10,925.40
DAVIES HIGH SCHOOL	335.00	OBERG, GABRIELA	80.00
DIETRICH BUS	25,286.81	PARADISO	23.98
DOCKTER, HANNAH	300.00	PERFORM BETTER	486.10
DOMINO'S PIZZA	216.54	PIT # 105	475.00
DOMINOS FARGO	120.49	POWER PLAY DJ	900.00
DONS HOUSE OF FLOWERS	122.50	RACKOV, RACHEL	80.00
DRAMATIC PUBLISHING	250.89	RIDDELL	206.53
EASTERN DAKOTA CONFERENCE	39.90	ROALDSON, JAMES	30.00
ECKROTH MUSIC	759.85	SCHMITT MUSIC	46.30
EDE, SHANE	66.00	SCHOLASTIC BOOK FAIRS	1,216.53
ELEMENT FARGO	1,418.64	SPIRITS BAR & GRILL	115.71
EVERSPRING INN	2,148.60	SUTTLE, LINN	30.82
EXPRESSWAY SUITES	2,589.60	TRACTOR SUPPLY	439.92
FLOW CODE	60.00	TRAINING ROOM	17.90
GERRELLS SPORTS	722.94	TWETEN, GABRIELLE	204.00
GROTH MUSIC	68.10	TYTOCARE	47.00
HARVEY HIGH SCHOOL	389.00	UNIVERSITY OF JMSTN	2,500.00
HAZELTON-MOFFIT-BRADDOCK	255.00	WALMART COMMUNITY	89.05
HEIDT, KACEY	187.20	WALZ, DONALD	400.00
HIGHLAND SUITES	3,640.00	WEIS, LAURA	80.00
HUGO'S #9	143.96	WHARTON, JETT	35.00
ICARE ELECTRONIC REPAIR	2,200.00	WHICH WICH	641.00
INNOVATIVE OFFICE SLTNS	86.16	Fund Total:	73,799.99
INSTRUMENTALIST AWARDS	87.00	MEDALLUS	24,103.10
HEALTH INSURANCE		Fund Total:	26,971.10
HAYS COMPANIES	2,868.00	JMSTN PUBLIC SCHOOL	24.66
JAMESTOWN DOLLARS FOR SCHOLARS		Fund Total:	683.84
DOLLYWOOD FOUNDATION	659.18	FRESHPOINT BIX PRODUCE	3,397.29
SCHOOL LUNCH		ND DEPT OF PUBLIC INSTRCTN	178.52
ARAMARK	2,661.21	RUSSELL, JACKIE	69.11
BACKGROUND INVSTGTN BUR	20.00	STEINS INC	1,013.34
CITY OF JAMESTOWN	2,252.60		

COCA COLA	1,866.50	STRAND, DEBORAH	900.00
CULINEX	11,893.93	SYSCO	61,054.40
DACOTAH PAPER CO	8,413.44	UNISON BANK	41.86
DAKOTA CENTRAL	281.80	WALL, CINDY	30.00
EARTHGRAINS BAKING	137.60	Fund Total:	94,211.60
JAMES VALLEY CAREER AND TECHNICAL CENTER		LLOYDS MOTORS	2,292.32
ACT INC	156.00	MENARDS	757.30
ADVANCED BUSINESS METHODS	410.25	MONTANA DAKOTA UTLTS	1,702.63
AMAZON.COM	220.79	NAPA AUTO PARTS	218.82
CITY OF JAMESTOWN	668.38	OREILLY AUTO PARTS	833.78
COLE PAPERS	159.02	OTTERTAIL POWER CO	2,808.41
DACOTAH PAPER CO	55.68	RECYCLING CENTER	40.00
DAKOTA CENTRAL	233.15	RESTAURANT SUPPLY	2,049.00
DAKOTA TROPHY	30.00	ROCHELEAU-ECKART, HEIDI	30.00
DECA	720.00	SAM'S CLUB	188.20
HEADMASTER	120.00	SKILLS USA	15.00
HUGO'S #9	74.95	SKILLS USA	970.00
INTERSTATE	311.90	STAMPS.COM	19.99
IRON MOUNTAIN	191.69	THORESON, ROBERT	599.00
JETSTREAM	123.04	WALMART COMMUNITY	1,461.19
LINDE GAS	302.61	Fund Total:	17,763.10