

JAMESTOWN PUBLIC SCHOOLS
Regular Meeting
Official Minutes

School board meeting on Monday, October 16, 2023 at 5:15 pm in the Thompson Community room at the Middle School, 203 2 AVE SE, Jamestown.

Present: Heidi Larson, President, Dan Tweten, Vice President, Jamie Bear, Melissa Gleason, Diane Hanson, Gayle Nelson, Aaron Roberts, Jason Rohr, Steve Veldkamp, Superintendent, Robert Lech and Krisit Grounds, Business Manager.

Guests: Jeff Meissner, Hattie McDonald, Danielle Giesler, Heidi Budeau.

Mr. Roberts moved, seconded by Mr. Veldkamp to approve the consent agenda which consisted of October 2, 2023 regular board meeting minutes, payment of bills, pledged securities, submission of Choice Ready Grants for the High School and the James Valley Career and Technology Center, and October 9, 2023 Health Insurance Committee meeting minutes. Roll call with unanimous "yes" vote. Motion carried.

The Board recognized Ms. Heidi Budeau, James River Special Education Director, for being awarded the ND Special Education Director of the Year. Congratulations Ms. Budeau.

The Board recognized Robert Lech, Jane Lorig, Denise Thom, Justin Connell, Danielle Geisler, Michael Smith, Jada Anderson and Renae Ask, who have served Jamestown Public Schools for 10 years.

Hattie McDonald, Co-President of Student Council, reported the student council will be having a blood drive on November 1st. The Council may have a Halloween event.

Mr. Jeff Meissner and Mrs. Heidi Eckart reported on being Dean of Students. Mr. Meissner works in Washington and Louis L'Amour Elementary Schools. He likes this position to decide if this is the direction for his career, and knowing he can go back to teaching after this year if he chooses. The administrators have been really helpful and staff at each building have been flexible to adjust as needed. Mr. Meissner reported the only drawback for him is the inconvenience of going between buildings. He would like consecutive days in a building instead of every other day. He believes it is a good position for him to understand issues that administrators deal with that teachers are not aware of and is valuable to decide to move up in an administrative position. Mrs. Eckart works in the High school doing supervision of lunch and detention and administrator at the Career and Technology Center. She loved teaching and wanted to be able to visit with students, which the lunch supervision does allow her to see students. Mrs. Eckart was allowed to continue coaching cross-country. She had to manage her time wisely and missed some events due to needing to be in the building. Discussion with coaches, it would be difficult for a new coach to be a dean of students. She is thankful for this opportunity to think if this is a direction for her career. Mrs. Eckart had concerns dealing with the budget and issues that change with budget in the year for the Career and Technology Center administrator to be a dean of students position on a regular basis. They both feel it is a beneficial experience for them.

Dr. Lech reported the Choice Ready grants. The High School grant would go to increase Cap Stone, 21st Learning Skills, and improve ASBAV scores. The Career and Technology Center grant would go to expand the work base learning program, drone racing and ASE certification opportunities and resources.

Dr. Lech reported that Mr. Gehlhar has been working with Emergency plan and training for an emergency regionwide. Mr. Gehlhar has met with several area schools and emergency services personnel to develop protocols for emergencies. Emergency buckets have been put together and distributed to buildings and will be training in November. The protocols are being printed in a book.

Dr. Lech shared a video that Mrs. Anderson, Roosevelt Principal and Homeless Liaison, created for McKinney-Vento training. This video will help staff to better understand the program.

Dr. Lech reported the board education annual plan has been updated to include informational items the board has requested.

Dr. Lech reported discussion of culinary arts has begun and seeing if collaborating with community entities. We are discussing ideas with the Arts Center to see if this is a program they would support.

Dr. Lech reported he created a conflict of interest form for the board to review for any changes and how they want to move forward.

Dr. Lech reported Mr. Gehlhar and Mrs. Jamtgaard are working on communications to promote our need for substitute teachers. We currently have 37 active substitute teachers to support the growth of students. The unfilled positions impact current staff which limits their important planning time. The pay was increased to \$150.00 per day.

Mr. Tweten moved, seconded by Mr. Rohr to approve the roof bid to Tecta America in the amount of \$581,162.00. Roll call with unanimous "yes" vote. Motion carried.

Mr. Roberts moved, seconded by Mr. Tweten to approve the budget revisions in building funds: 10/16/23

03 002 000 000 4220 330 (44,500.00)
03 002 023 000 4220 430 (5,000.00)
03 002 025 000 4220 430 (5,000.00)
03 002 026 000 4220 430 (5,000.00)
03 002 027 000 4220 430 (5,000.00)
03 002 028 000 4220 430 (5,000.00)
03 002 030 000 4220 430 (5,000.00)
03 002 030 001 4220 430 5,000.00
03 002 040 001 4220 430 44,380.00
03 002 028 000 4220 450 87,500.00
03 002 030 001 4220 450 128,370.00
03 002 000 000 4220 590 (4,405.93)
03 002 000 000 4220 610 (4,156.80)
03 002 000 000 4210 734 (15,000.00)
03 002 040 000 4210 734 (17,100.00)
\$ 150,087.27

Budget Revision to align to Capital Projects Plan

Roll call with unanimous "yes" vote. Motion carried.

The general fund balance sheet and monthly financial reports were presented for the board to review.

The superintendent evaluation timeline was shared for board members to know to complete their sections.

Mr. Veldkamp moved, seconded by Mr. Roberts to approve the amended DBAA-AR Criminal History Record Check Screening Procedure, Amended DGGGA Professional Development Plan Policy, and amended GACG Education Opportunities through Sponsoring Entities. Roll call with unanimous "yes" vote. Motion carried.

Mrs. Gleason moved, seconded by Mr. Roberts to approve the tuition agreement for a 8th and 9th grade Pingree Buchanan students to attend Jamestown Public Schools. Roll call with unanimous “yes” vote. Motion carried.

No further business, President Larson adjourned.

GENERAL FUND			
ABDO-SPOTLIGHT-MAGIC WAGON	2,724.00	JAMESTOWN VB BOOSTERS	320.00
AMAZON.COM	15,385.28	JASPERTRONICS.COM	157.45
ANDERSON, JADA	30.00	JOHNSON CONTROLS INC	4,970.00
ANDERSON, LUKE	30.00	JONNY B'S BRICKHOUSE	60.20
ANNE CARLSEN CENTER	44,144.07	JUNIOR LIBRARY GUILD	4,371.24
APPLE INC	117.96	KAPPES, NICOLE	30.94
ARMITAGE, MICHAEL	86.99	KENSAL PUBLIC SCHOOL	17,160.81
AT & T MOBILITY	389.07	KRUEGER, LISA	44.54
BACKGROUND INVESTIGATION BUREAU	894.00	LEAF	2,745.00
BATA, BRANDON	30.00	LECH, ROBERT	30.00
BOEHM, SHASTITY	4.40	LLOYDS MOTORS-LLOYDS TOYOTA	596.51
BREAKTHROUGH COACH	725.00	MAC'S INC	55.68
CAMCOR INC	539.50	MARCIA BRENNER ASSOCIATE LLC	85.00
CENTRAL VALLEY HEALTH DISTRICT	12,900.00	MARCO TECHNOLOGIES LLC	2,433.86
CITY OF JAMESTOWN	9,329.77	MEISSNER, JEFF	30.00
CITY OF JAMESTOWN	16,536.08	MENARDS OF JAMESTOWN	236.64
COLE PAPERS INC	7,517.04	MONTANA DAKOTA UTILITIES	3,064.37
CONNELL, JUSTIN	30.00	MOORHEAD AREA PUBLIC SCHOOLS	4,794.00
COUNTRY GARDENS	57.00	MSU	50.00
CURRICULUM THAT MATTERS INC	816.00	NAPA AUTO PARTS OF JAMESTOWN INC	189.99
DACOTAH PAPER CO	1,829.57	NATIONAL ASSOCIATION OF	620.54
DAKOTA BOYS AND GIRLS RANCH	9,696.00	ND ATTORNEY GENERAL	78.75
DAKOTA CENTRAL	3,031.01	ND COUNCIL EDUC LEADERS	3,353.00
DAKOTA DUST TEX INC	821.50	ND SCHOOL BOARDS ASSOCIATION	1,230.00
DAKOTA RAIN LAWN IRRIGATION	118.85	NDUC GROUP ACCOUNT	300.00
DAKOTA RENTAL CENTER	79.97	NORTH DAKOTA SAFETY COUNCIL	1,404.00
DAN POLAND MACHINE INC	245.60	NORTHWEST TIRE INC	357.53
DECKER EQUIPMENT/SCHOOL FIX	26.77	OLIVER & ANDY'S BOOK CO	1,495.75
DELTA MATH SOLUTIONS LLC	145.00	ONLINE DAKOTA INFORMATION	1,134.00
DELZER, EDDY	30.00	OSLUND, ANDREW	57.77
DEMCO INC	58.35	OTTERTAIL POWER CO	22,426.81
DIAMOND VOGEL	355.00	PETTYS, QUENTIN	63.93
DIANE ALBER ART	49.32	PITNEY BOWES GLOBAL FINANCIAL	180.00
DIETRICH BUS SERVICE	78,376.33	PITNEY BOWES	1,000.00
DOMINO'S PIZZA	30.77	POPPLERS MUSIC INC	29.90
ECKMAN AUTO SERVICE	125.00	QUIZNOS SUB	270.90
ENERGY TECH SYSTEMS INC	395.30	RECORD KEEPERS LLC	105.76
ETSY, INC	235.89	RECYCLING CENTER OF ND LLC	569.00
FARMERS UNION COOP OIL CO	576.71	ROLLING HILLS PUBLISHING LLC	825.00
FLINN SCIENTIFIC INC	349.52	SAM'S CLUB	128.76
FOLLETT CONTENT SOLUTIONS LLC	4,904.54	SAVVAS LEARNING COMPANY LLC	3,300.00
FRANKLIN COVEY	89.05	SCHMIDT, SHERRY	30.00
FRITZ, SCOTT	60.00	SCHMITT MUSIC COMPANY	90.00
GEHLHAR, ADAM	30.00	SCHOLASTIC BOOK FAIRS, INC	1,436.71
GOPHER SPORT	203.50	SCHOOL SPECIALTY INC	62.39
GRATEFUL PLATE LLC, THE	543.00	SECRETARY OF STATE	10.00
GROTH MUSIC COMPANY	129.30	SENIOR WOOLY LLC	150.00
GROUNDS, KRISTI	163.62	SLEEP INN & SUITES	352.80
HAWKINS INC	1,425.85	SOFTCHOICE CORPORATION	18,628.78
HEGGERTY PHONEMIC AWARENESS	712.00	STEINS INC	230.40
HEINERT, DARBY	30.00	STILWELL, MARK	30.00
HIRSCHKORN, LEVI	39.30	SUPERPUMPER	1,252.53
HOME OF ECONOMY INC	95.93	SURVEYMONKEY INC	372.00
HUGO'S #9	504.52	TDS METROCOM	17.53
IDK BAR & GRILL	548.37	TEACHERSPAYTEACHERS.COM	20.34
INNERSYNC STUDIO LTD	8,621.16	THOMPSON, HELEN	145.00
INNOVATIVE OFFICE SOLUTIONS LLC	1,177.05	TRAUT WELLS	85.00
		TWO RIVERS PRINTING	156.00

INTERSTATE ALL BATTERY CENTER	1,261.60	UNIVERSITY OF JAMESTOWN -	36,305.50
JAMES RIVER SPECIAL EDUCATION	66,935.69	VILLAGE FAMILY SERVICE CENTER	10,834.00
JAMESTOWN COMMUNICATIONS INC	100.00	WALMART COMMUNITY	1,017.26
JAMESTOWN PLUMBING HEATING AC	15,287.73	WALRUS RESTAURANT, THE	70.00
JAMESTOWN PUBLIC SCHOOL PC	166.94	WARD, KASSANDRA	40.87
JAMESTOWN PUBLIC SCHOOL	63.05	WEGNER, JEROME	30.00
JAMESTOWN SUN	259.09	WEX HEALTH INC	166.95
JAMESTOWN SUN	1,035.00	Fund Total:	465,140.60
BUILDING FUND		HOUSE OF GLASS INC	8,324.67
BURNN BOILER & MECHANICAL INC	28,484.55	OTIS ELEVATOR COMPANY	400.00
CONSOLIDATED CONSTRUCTION CO INC	52,523.55	SUMMIT COMPANIES	15,248.25
HILLERUD CONSTRUCTION INC	11,495.27	Fund Total:	116,476.29
STUDENT ACTIVITY		IVY & JANE	416.00
2 SHADES OF BROWN	10,000.00	JAMESTOWN PARKS & RECREATION	800.00
ALLARD TROPHY CO	15.00	JOSEPH, AMY	102.00
AMAZON.COM	41.95	JOSEPH, SAMUELU	70.00
ANDERSONS	429.14	JUNKER, BRUCE	89.50
BELIEVE KIDS	3,954.10	JUSTICE, STEVE	89.50
BIRCHEM, ANDREW	200.85	JW PEPPER & SON INC	296.69
BISMARCK PUBLIC SCHOOL DIST 1	200.00	KESSLER, KELLEY	140.00
BOZE, JOSHUA	152.00	KROEBER, CARLA	76.50
BSN SPORTS LLC	18,690.67	LAWRENCE, TENA	350.00
BULOW, TARA	121.85	MAKE MUSIC INC	1,327.07
CARLBLOM, SCOTT	89.50	MALIT, DYLAN	127.00
CARRINGTON SCHOOL DISTRICT #49	240.00	MANDAN HIGH SCHOOL	375.00
CASHWISE	225.00	MICKELSON, CODY	55.00
CONNELL, JUSTIN	51.00	MOTTER, AARON	177.00
COOK, PAMELA	480.40	NATIONAL ASSOCIATION OF	708.00
DAKOTA CENTRAL	71.15	ND HIGH SCHOOL COACH ASSN	60.00
DEAVER, BRIAN	458.40	NEIS SERVICES INC	6,223.20
DELZER, EDDY	356.00	NESS, JOHN	150.60
DIETRICH BUS SERVICE	22,702.42	NFHS NETWORK	70.00
DOMINO'S PIZZA	49.88	OLSON, PAUL	49.50
DRAMATIC PUBLISHING COMPANY	462.72	ORRIGINALS	12,555.38
ECKROTH MUSIC COMPANY	239.12	PAPA MURPHYS JAMESTOWN	31.50
ELLERKAMP, AMANDA	406.00	POPPLERS MUSIC INC	769.90
EVERSPRING INN & SUITES BSMK	3,437.85	QUICHOCHO II, BOYA	127.50
FABIAN, JESSICA	140.00	RAAP, CATLYN	476.88
FARGO PUBLIC SCHOOLS	100.00	RANUM, TIMOTHY	210.00
FAWCETT, DAN	89.50	RED RIVER TRAILS, INC.	3,000.00
FAWCETT, JERRY	89.50	ROALDSON, JAMES	30.00
FENWORKS INC	5,500.00	SCHMITT MUSIC COMPANY	132.10
GERRELLS SPORTS CENTER INC	1,912.92	SCHWARTZENBERGER, MORGAN	207.45
GOLL, AVERY	76.00	SCRIPPS NATL SPELLING BEE INC	1,080.00
GREAT PLAINS FOOD BANK	24.66	SKUNBERG, ERIC	140.00
GRENZ, COLLEEN	69.00	STADIUM SYSTEM INC	6,284.81
HAGLUND, BRET	486.40	SUTTLE, LINN	31.45
HARTY, JAMES	148.50	TDS METROCOM	0.31
HARTY, THOMAS	89.50	THIELGES, BRETT	118.00
HATTIE MAE DESIGNS	500.00	TRAINING ROOM INC	87.64
HELSTAD, JALYN	76.50	TYR SPORT, INC	1,717.54
HISTORIC PRODUCTIONS	237,021.00	UKESTAD, MARK	118.00
HOLIDAY INN EXPRESS WILLISTON ND	856.00	UNISON BANK	2,600.00
HOTEL REVEL	376.00	WALKER, KEVIN	177.00
ICARE ELECTRONIC REPAIR	1,350.00	WALMART COMMUNITY	658.55
IMPACT APPLICATIONS INC	974.00	WORKMAN, ANDREW	89.50
INNOVATIVE OFFICE SOLUTIONS LLC	327.06	Fund Total:	355,677.61
HEALTH INSURANCE		MEDALLUS JAMESTOWN URGENT CARE	11,096.99
HAYS COMPANIES	2,868.00	Fund Total:	13,964.99
SCHOOL LUNCH		MICKELSON, HEIDI	114.55
701 APPAREL LLC	652.50	ND ATTORNEY GENERAL	26.25
ARAMARK	2,634.96	ND DEPT OF PUBLIC INSTRUCTION	3,136.60
BACKGROUND INVESTIGATION BUREAU	200.00	STEINS INC	94.91
COCA COLA BOTTLING COMPANY HIGH	468.00	SUMMIT COMPANIES	727.75
CULINEX	1,164.96	SYSCO NORTH DAKOTA INC	65,177.97

DACOTAH PAPER CO	3,069.63	TACKITT, MELISSA	61.50
DAKOTA CENTRAL	279.05	TDS METROCOM	0.24
EARTHGRAINS BAKING COMPANY	423.03	WALL, CINDY	30.00
JAMESTOWN PLUMBING HEATING AC	1,311.46	WORKPLACEPRO.COM	1,268.95
JAMESTOWN PUBLIC SCHOOL	2,184.09	Fund Total:	83,026.40
JAMES VALLEY CAREER AND TECHNICAL CENTER		MFASCO HEALTH & SAFETY CO	411.14
ACME TOOLS	1,163.58	MONTANA DAKOTA UTILITIES	530.22
AMAZON.COM	818.47	NAPA AUTO PARTS OF JAMESTOWN INC	579.63
BREAKTHROUGH COACH	725.00	NAUMANN, SHEILA	24.71
CABLE SERVICES INC	108.74	ND DECA	613.50
CENTRAL BUSINESS SYSTEMS INC	315.00	NORTHWEST TIRE INC	33.10
CENTRAL SALES INC	828.64	OREILLY AUTO PARTS	939.54
CITY OF JAMESTOWN	560.34	OTTERTAIL POWER CO	2,617.28
COLE PAPERS INC	163.11	RECYCLING CENTER OF ND LLC	37.00
DAKOTA CENTRAL	232.50	ROCHELEAU-ECKART, HEIDI	60.00
DAKOTA DUST TEX INC	54.00	SAFTEY KLEEN SYSTEMS INC	670.23
DECA INC	132.00	SAM'S CLUB	328.02
EDUTECH	20.00	SAVVAS LEARNING COMPANY LLC	1,457.84
FENWORKS INC	2,500.00	STAMPS.COM	19.99
IRON MOUNTAIN	173.20	TDS METROCOM	0.14
JETSTREAM CAR WASH INC	126.61	THORESON, ROBERT	300.00
LINDE GAS & EQUIPMENT INC	248.92	WAAGEN, JERRY	59.34
LLOYDS MOTORS-LLOYDS TOYOTA	114.48	WALMART COMMUNITY	1,320.20
MARCO PRODUCTS INC	0.00	WORKFORCE SAFETY & INS	6.36
MCMASTER-CARR	270.85	WURTH USA INC	991.08
MENARDS OF JAMESTOWN	1,719.22	Fund Total:	21,273.98