

JAMESTOWN PUBLIC SCHOOLS  
Regular Meeting  
Official Minutes

5:15 pm on Monday, January 15, 2024, in the Thompson Community room in the Middle School, 203 2 AVE SE, Jamestown, ND.

Present: Heidi Larson, President, Dan Tweten, Vice President, Jamie Bear, Melissa Gleason, Diane Hanson, Aaron Roberts, Jason Rohr, Steve Veldkamp, Robert Lech, Superintendent and Business Manager, Kristi Grounds. Gayle Nelson attended by phone.

Guests: Cindy McDaniel Lureen, Evan Lureen, Haylee Spurgeon, Marcy Peterson, Tanya Spurgeon, Jenny Korynta, Olivia Korynta, Megan Henke, Randy, Henke, Erin Henke, Jim Nyland, Cheryl McIntyre, Jenny Michalenko, Mirmiam Nyland, Danile Nyland, Hattie McDonald, Josh Walker, Sophie Hasbargen, Issac Hasbargen, Shawn Hasbargen, Kimber Hasbargen, Kamden Herzig, Tricia Herzig, Kristie Cagle, and Mason Gibson.

President Larson reminded board members she declared a conflict of interest with Schauer and Associates which still stands.

President Larson called the meeting to order and welcomed the audience, Jason Linz, Bluejay Channel and Amy Neustel, Administrative Assistant.

Mr. Tweten moved, seconded by Mr. Veldkamp to approve the consent agenda which consisted of December 18, 2023 regular school board meeting minutes, payment of bills, pledged securities, Day Treatment funding request, December 18, 2023 Communications Committee Minutes, December enrollment report, January 2, 2024 Finance Committee minutes, January 8, 2024 Health insurance committee minutes, and the 2022-2023 Superintendent's Annual Report. Roll call with unanimous "yes" vote. Motion carried.

The board recognized WDA Star band recipients and Midwest ACDA Honor Choir members. Congratulations to all.

Heidi McDonald, Student Council Co-Chair, reported several attended the December Student Council Convention which was enjoyed by all. The council will do a fundraiser for Ethan Igl. If anyone wants to donate contact the High School. The prom date has been set for March 16<sup>th</sup>.

Linda Mohn, Schauer Associates, reported on the 2022-2023 annual audit for Jamestown Public Schools. Mr. Roberts moved, seconded by Mrs. Bear to approve the June 30, 2023 audit of Jamestown Public Schools. Roll call vote: Gleason, yes; Hanson, yes; Bear, yes; Rohr, yes; Nelson, yes; Tweten, yes; Roberts, yes; Steve Veldkamp. 8-0. Motion carried.

Mr. Nathan Eklund, Founder and CEO of Vital Networks, reported his company helps schools to work on teacher retention and work environment. This partnership is state funded for the next two years. Mr. Eklund reported the teacher workforce is in dire need across the nation and North Dakota workforce is not as bad as other states. Vital Networks surveys the employees and helps find take-aways of teacher burnout and work environment problems. Mr. Eklund was keynote speaker to teachers and staff today at professional development. Mr. Eklund will work with each building to identify what is unique to their building and help leaders refine their findings to move forward with growth and implementing with the strategic plan. A survey will be done later to see the growth in the buildings.

Superintendent Lech reported on the timeline set for the James Valley Career and Technology Director position. The interview team will meet the week of January 22 to review the 8 applications and select candidates to interview. Board member, Aaron Roberts, will

represent the board in these interviews. Interviews will be done the week of January 29<sup>th</sup> to bring the recommendation to the board meeting in February.

Superintendent Lech reported he has received positive feedback on the keynote speakers, Nate Eklund with Vital Networks and William Grube on Artificial Intelligence, who presented at the Professional Development Day. The Strategic plan was also shared with staff to understand the direction the District is going for the future.

Superintendent Lech reported there is resident property credit for 2024 for the community to be aware of. There is a timeline of January 1- March 31 to file for the credit.

Superintendent Lech reported there is a partnership to show appreciation to our emergency services personnel in our community. Roosevelt Elementary was featured on Valley News morning show telling of how they showed their support to emergency services in our community. Awesome job, Roosevelt!

The Return to Learn and Continuity of Service plan is required to be reviewed every 3 month for accepting the ESSER III funding. Our last review will be at the July 15<sup>th</sup> annual meeting, because the program ends September 30, 2024.

Mr. Roberts moved, seconded by Mr. Rohr to approve an agreement with Widmer Roel for auditing service for the fiscal year 2024/2025. Roll call with unanimous “yes” vote. Motion carried.

General fund balance sheet and monthly financial reports were present to the board for review.

Mr. Tweten moved, seconded by Mr. Roberts to approve the budget revisions:

**Jamestown Public Schools  
Budget Revisions - January 2024**

Program	Current Budget	Budget Change	Revised Budget
<b>REVENUE</b>			
Amira Grant	\$0.00	\$11,400.00	\$11,400.00
<b>EXPENSE</b>			
Amira Grant	\$0.00	\$11,400.00	\$11,400.00
Title II	Line items only		
Salary & Benefits	Line items only		
Total Expenses	0.00	11,400.00	11,400.00

Roll call vote with unanimous “yes” vote. Motion carried.

Mrs. Bear moved, seconded by Mr. Tweten to approve the hire of Karla Rosario and Reagan Cleaya for the 2024-2025 school year upon a successful background check and receipt of appropriate licensure. Roll call with unanimous “yes” vote. Motion carried.

Mr. Rohr moved, seconded by Mr. Veldkamp to approve the resignations of Cheryl McIntyre and Meridith Meidinger at the conclusion of the 2023-2024 school year. Roll call with unanimous “yes” vote. Motion carried. Several board members thanked the teachers for their contribution and service to the district and the community.

Mrs. Bear moved, seconded by Mr. Roberts to approve the tuition agreements of 7<sup>th</sup> grade West Fargo student to attend Jamestown Public Schools, 3<sup>rd</sup> and 6<sup>th</sup> grade Barnes County North Students to attend Jamestown Public Schools, and 10<sup>th</sup> grade and 11<sup>th</sup> grade Jamestown students to attend Pingree Buchanan Public School. Roll call with unanimous “yes” vote. Motion carried.

Mrs. Kristi Grounds, Business Manager, reported there will be 3 city and 1 rural school board seats for election on June 11<sup>th</sup>. A statement of intent and a statement of interests will need to be completed and filed at the district office by April 8<sup>th</sup>. Forms will be available on our website or at the district office. New this year for representatives running for these positions is a Campaign Disclosure Statement Form which needs to be completed also.

Mr. Roberts moved, seconded by Mr. Veldkamp to approve the Return to Learning and continuity of Services Plan. Roll call with unanimous "yes" vote. Motion carried.

No further business, President Larson adjourned the meeting.

General Fund AMAZON.COM 6308.33; ANDERSON, JADA 30; ANDERSON, LUKE 30; ANNE CARLSEN CENTER 82669.91; ARMITAGE, MICHAEL 30; BACKGROUND INVSTGTN BUR 268; BADGEPASS 4000; BATA, BRANDON 30; BEACH PUBLIC SCHOOL 19236.91; BISMARCK TRIBUNE 255; CENGAGE LEARNING 736.45; CENTRAL VALLEY HEALTH 4300; CERTIFICATION CENTRAL 1000; CITY OF JAMESTOWN 4813.45; CITY OF JAMESTOWN 16575.23; COLE PAPERS INC 2894.19; CONJUGUEMOS 105; CONNELL, JUSTIN 30; DACOTAH PAPER CO 627.19; DAKOTA BOYS&GIRLS RANCH 3333; DAKOTA CENTRAL 3017.1; DAKOTA DUST TEX 663.25; DELZER, EDDY 30; DIETRICH BUS SERVICE 99872.94; DOMINO'S PIZZA 188.73; ECKROTH MUSIC 317; FARMERS UNION COOP 71.25; GEHLHAR, ADAM 30; GRAYBAR ELECTRIC 271.91; GREETING CARD UNIVERS 105.5; GROUNDS, KRISTI 30; HEGGERTY PHONEMIC AWARENESS 801; HEINERT, DARBY 30; HEMMER, TANYA 825.3; HIGH PLAINS WATER TRTMNT 18; HIRSCHKORN, LEVI 27.51; HOME OF ECONOMY 32.46; HORN, ANJANETTE 131; HOUGHTON MIFFLIN HARCOURT 980.2; HUGO'S #9 318.82; INFORMATION TECH DEPT 735; INNOVATIVE OFFICE SLTNS 343.95; IXL LEARNING 2020; JAMES RIVER SPECIAL ED 68150.32; JAMESTOWN PLUMBING 1302.02; JMSTN PUBLIC SCHOOL 28717.5; JMSTN PUBLIC SCHOOL 119.39; JMSTN SUN 378.44; JAYMAR BUSINESS FORMS 640.77; JONNY B'S BRICKHOUSE 452.38; JOSTENS INC 12.5; KRUEGER, LISA 32.23; LAKESHORE LEARNING MTRLS 28.48; LARRY'S AUTO GLASS 433.81; LEAF 2745; LEARNING & THE BRAIN 599; LECH, ROBERT 30; LLOYDS MOTORS 31.94; MARCO TECHNOLOGIES 2867.26; MEISSNER, JEFF 30; MENARDS 0; MENARDS 318.85; MICKELSON, CODY 62.88; MONTANA DAKOTA UTLTS 10107.36; NAPA AUTO PART 23.99; ND ATTORNEY GENERAL 232.25; ND SCHOOL BOARDS ASSOC 300; ND SCHOOL STUDY COUNCIL 500; ND SMALL ORGANIZED SCHOOLS 450; NELSON, TAMMY 1.47; NEWMAN SIGNS 25; OMNI SHOREHAM HOTEL -400; OSLUND, ANDREW 62.89; OTTERTAIL POWER CO 27210.06; PEARCE DURICK 662.5; PERLEBERG, COURTNEY 131; PETTYS, QUENTIN 63.54; PITNEY BOWES 1000; PRAIRIE FLORAL 50; QUIZNOS SUB 77; RAINBOW GAS 5388.56; RAMKOTA HOTEL 109; RECORD KEEPERS 52.88; RECYCLING CENTER 569; RETROFIT COMPANIES 239.88; ROCHESTER 100 95; SAHR, MIAH 5.14; SANFORD HEALTH EMS ED 26; SCHERBENSKE 7240; SCHMIDT, SHERRY 30; SCHOOL SPECIALTY 674.13; SOUTH EAST ED COOP 30000; STEAM BROTHERS 1620; STILWELL, MARK 30; SUPERIOR GARAGE DOOR 225; SUPERPUMPER 9335.29; T-MOBILE USA 136.52; TEACHERSPAYTEACHERS.COM 10.55; TESSMAN COMPANY 717.5; THOMPSON, HELEN 241.2; TITAN MACHINERY 171.08; TWIN CITY GARAGE DOOR 322.5; UPPER EDGE TECH 319; USA TODAY 493.82; USI, INC 61.06; VALLEY CITY STATE UNIV 1497.8; VILLAGE FAMILY SERVICE 5417; WALMART COMMUNITY 1109.03; WARD, KASSANDRA 18.86; WEGNER, JEROME 30; WEX HEALTH INC 500.85; WORKFORCE SAFETY 250; Fund Total: 472520.06; BUILDING FUND; JMSTN PUBLIC SCHOOL 4082.5; MARCO TECHNOLOGIES 41629.4; NORTHWEST IRON FIREMAN 2213; STUTSMAN CTY TREASURERS 212660.91; WW GRAINGER 1078.33; Fund Total: 261664.14; DEBT SERVICE FUND; BANK OF NEW YORK MELLON 32800; Fund Total: 32800; STUDENT ACTIVITY; 5TH MAIN BAKERY 207.5; 701 APPAREL 125; AMAZON.COM 137.98; AMERICAN AIRLINES 1040; BECKER, NICHOLAS 592.5; BOZE, JOSHUA 49.5; BSN SPORTS LLC 769.85; CLANCY, CONNOR 301.2; DAIRY QUEEN 130; DAKOTA CENTRAL 75.55; DEAVER, BRIAN 299.8; DELZER, EDDY 405; DIETRICH BUS SERVICE 28321.03; DOMINO'S PIZZA 171.74; DONS HOUSE OF FLOWERS 191; EBERT & GERBERTS 278.48; ECKART, CHRIS 198; ECKROTH MUSIC -39.17; EDWARDSON, REED 103.5; EVERSFRING INN 959.4; EXPRESSWAY SUITES 1259.55; FASTNACHT, JOSHUA 198; FENWORKS INC 2500; FIVE BELOW 112.2; GAME ONE 81.66; GEE, CYNTHIA 102.5; GERRELLS SPORTS 5071.08; GOLF WAREHOUSE 192.55; GRENDLER, SYDNEY 82.5; HAGLUND, BRET 304.3; HANSON, JAEROD 253.6; HARTY, EVAN 70; HARTY, RYAN 70; HASTY AWARDS 76.92;

HECKAMAN, DANIEL 491.9; HEMMER, KATHERINE 82.5; HENDERSON, CASEY 82.5; HOLIDAY INN EXPRESS 749; HUGO'S #9 73.7; JMSTN PUBLIC SCHOOL 2197.95; JOSEPH, MASON 35; JULIAN, LAURIE 82.5; JUSTICE, STEVE 84.5; JW PEPPER 168.84; KILEN, JUSTIN 298.05; KILLDEER PUBLIC SCHOOL 200; KIWANIS INTRNTNL FNDTN 648; KNOLL, ROSS 171; LARSON, TED 331.8; LEBAHN, CAMDEN 833.6; MANDAN HIGH SCHOOL 500; MANDAN PUBLIC SCHOOL 100; MARIA RAMONA'S MEXICAN 383; MELANDER, JEREMY 265.05; MENARDS 175.08; MOSER, BRETT 135; MSI CONCESSIONS 481; ND SCIENCE OLYMPIAD 175; NEIS SERVICES 3480.3; NEWMAN SIGNS 238.4; NFHS NETWORK 10; O'NEILL, SHAWN 333; OLSON, PAUL 94.5; ORRIGINALS 617; PAPA JOHNS PIZZA 240.04; PERIPOLE INC 108.5; POPPLERS MUSIC 2376.73; QUICHOCHO II, BOYA 346.5; RAAP, CATLYN 326.6; ROALDSON, JAMES 30; ROUGHRIDER SIGNS 335; SCHIELE, JEREMEY 99; SCHMITT MUSIC 122.94; SKUNBERG, ERIC 297; SMITH, BENJAMIN 44; SPICY PIE MSU 231.15; SUTTLE, LINN 30.26; THIELGES, BRETT 256.5; THOMPSON, GAGE 1159.1; TWIST, WALLACE 480; TWO RIVERS PRINTING 1350; UKESTAD, MARK 342; UNISON BANK 251; UNISON BANK 8900; UNIVERSITY OF MARY 250; VALLEY CITY PUBLIC SCHOOL 29; WALMART COMMUNITY 772.6; WILDSIDE CREATIONS 389; WILLEY'S SEPTIC TANK 2262.5; WOODLEY, RACHEL 82.5; ZABINSKI, BLAKE 961.05; ZAHN, WADE 171; ZERR, TREV 306; Fund Total: 80760.86; HEALTH INSURANCE; HAYS COMPANIES 2868; Fund Total: 2868; JAMESTOWN DOLLARS FOR SCHOLARS; AMENT, DEANN 25.18; DOLLYWOOD FOUNDATION 642.72; SCHOLARSHIP AMERICA 800; Fund Total: 1467.9; SCHOOL LUNCH; AMAZON.COM 1191.46; ARAMARK 2586.4; CITY OF JAMESTOWN 2140.6; COCA COLA 1083.5; DACOTAH PAPER CO 2226.72; DAKOTA CENTRAL 555.94; EARTHGRAINS BAKING 353.05; FRESHPOINT BIX PRODUCE 4180.37; HOBART SALES 947.72; ND ATTORNEY GENERAL 26.25; ND DEPT OF PUBLIC INSTRCTN 3871.65; ND EDUCATORS SERVICE 400; SYSCO 40349.7; WALL, CINDY 30; Fund Total: 59943.36; JAMES VALLEY CAREER AND TECHNICAL CENTER ; ACT INC 52; ADVANCED BUSINESS METHODS 315; AMAZON.COM 304.76; BUSCH, TERRI 788.75; CABLE SERVICES 108.74; CITY OF JAMESTOWN 638.74; COLE PAPERS 297.69; DACOTAH PAPER 98.07; DAKOTA CENTRAL 227.52; DAKOTA DUST TEX 53.5; DECA INC 24; DOMINO'S PIZZA 47.94; EVERSBRING SUITES 192.6; HANDY HOME & HARDWARE 139; IRON MOUNTAIN 161.61; JMSTN PUBLIC SCHOOL 84.54; JETSTREAM CAR WASH 215.12; LIFESTYLE APPLIANCE 1499; LINDE GAS 66.43; MACK, TORRIE 191.25; MCMASTER-CARR 644.71; MENARDS 432.24; MONTANA DAKOTA UTLTS 1724.09; NAPA AUTO PARTS 485.41; ND COUNCIL EDUC LEADERS 75; OREILLY AUTO PARTS 648.63; OTTERTAIL POWER CO 3031.93; RHET ARCHITECTURE 5320; ROCHELEAU-ECKART, HEIDI 265; SAFTEY KLEEN SYSTEMS 651.79; STAMPS.COM 119.99; WAAGEN, JERRY 23.97; WALMART COMMUNITY 787.09; Fund Total: 19716.11