

**JAMESTOWN PUBLIC SCHOOL DISTRICT-LEVEL DISPUTE RESOLUTION FORM**

This form is to be completed by a parent, guardian, or unaccompanied student when a dispute arises over school enrollment or transportation assistance. The homeless liaison shall assist the parent, guardian, or unaccompanied student in completing the form.

**Complainant name:** \_\_\_\_\_

**Complainant contact information:** \_\_\_\_\_

**Relation to student:** \_\_\_\_\_

**Student's name:** \_\_\_\_\_

**Student's grade:** \_\_\_\_\_

**Date of decision being appealed:** \_\_\_\_\_

**Please provide a written explanation to support your appeal:**

**I have been provided with (please check all that apply):**

- A written explanation of the district's decision
- District dispute resolution procedure
- Contact information for the State Homeless Education Program Administrator

\_\_\_\_\_  
**Complainant signature**

\_\_\_\_\_  
**Date**

**Please return completed form to the Homeless Student Liaison.**

**The Homeless Student Liaison shall maintain original form at the school, and provide a copy to the parent, guardian, or unaccompanied youth and the state homeless program administrator at the ND Department of Public Instruction.**

**Please contact the Homeless Student Liaison, Jennifer Jung, at 705 4 AVE NW, Jamestown, ND, 58401, Jennifer.Jung@k12.nd.us and 701-252-0468 if you have questions when completing the form.**